



*"The mission of the Erie County Board of Developmental Disabilities is to:
Inspire, empower and support individuals and their families."*

ERIE COUNTY BOARD OF DEVELOPMENTAL DISABILITIES

Main Conference Room (Room 107), 4405 Galloway Road, Sandusky, Ohio 44870

BOARD MEETING MINUTES

May 16, 2019

PRESENT

Board Members: Howard Collins, John Hoty, Stacie Schmid and David Stuck.

ECBDD Staff: Carrie Beier, Rachel Malone and Michelle Kelley.

VISITORS SIGNED IN

Sharon Travis, Jennifer Kinney, Rebecca Walter and James Meade.

I. CALL TO ORDER AND ROLL CALL

The May 16, 2019 Board Meeting was called to order at 5:00 p.m. by President, Mr. David Stuck. Roll Call was taken. Ms. Melissa Tomaro and Mr. David Danhoff were absent excused. All other Board Members were present.

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENT

James Meade, Vice President of the Self-Advocate group, reported the following:

- The annual Bowling Fundraiser for the Synergy Club will be held on June 9, 2019 at Cedar Lanes in Sandusky. Tickets are \$20 and can be purchased by contacting Jim Meade.
- The Summer Dinner Series will meet monthly, May through September. The May session will be held on May 20th at the Erie County Board of DD. Participants will be playing Advocacy Feud.
- Carly Sabo will be trained to become a trainer on Healthy Living.
- Project Stir Training classes began on May 14th and will be held weekly for six weeks.
- The Aktion Club recently assisted the Kiwanis with stuffing gift bags for their annual Kiwanis Golf Outing.

Becki Walters and Carrie Beier were congratulated on recent awards they received. Becki was awarded the Home Visiting Supervisor of the Year award from the Ohio Department of Health. Carrie was awarded the Alumni Award by the Leadership of Erie County.

IV. APPROVAL OF APRIL 18, 2019, MEETING MINUTES

Mr. John Hoty made a motion to approve the April 18, 2019, Board Meeting minutes. Mr. Howard Collins seconded the motion. With all members in favor, the motion passed.

V. BOARD ACTION ITEMS

A. **Ethics Committee:** The Ethics Committee did not meet.

B. **Finance Committee:**

1. **Finance Committee Report**

Rachel Malone reported the April Finance report was reviewed by the Finance Committee. Rachel shared the following highlights:

- Revenue: Targeted case management (TCM) and Homestead money received. The 2017 Cost Report adjustment was received. \$500,000 was moved from the General fund to the Waiver fund.
- Expenditures: An Early Intervention staff member was charged to the incorrect line and Rachel is correcting. Contract services- Mary Murphy is split between two different departments. Waiver match was paid for 2nd Quarter. A negative account line exists in the capital contingency fund. This is a credit due to an error on the Auditors side and is being corrected by the Auditors Office.
- Bills paid: Continued placement of 1 individual at a developmental center.
- The reconciliation waiver fund and reserves were discussed.

2. **Fiscal Report**

The Fiscal Report for Month End April 30, 2019 was distributed for review and approval (handout). Mr. David Stuck made a motion to approve the April Fiscal Report as submitted. Mr. Howard Collins seconded the motion. With all members in favor, the motion passed.

C. **Policy Committee**

1. The Policy Committee reviewed three policies in May. These policies included:
 - The Document Management, Retention and Destruction of Board Records Policy was reviewed with no revisions;
 - The Due Process for Medicaid Covered Services Policy was reviewed and revised;
 - The Service and Support Administration Policy was reviewed and revised;
2. Mrs. Stacie Schmid made a motion to approve the following policies as revised:
 - The Due Process for Medicaid Covered Services Policy; and
 - The Service and Support Administration Policy.

Mr. Howard Collins seconded the motion. With all members in favor, the motion passed.

VI. DEPARTMENT REPORT

A. **Facilities Department Report**

The Facilities Department Report was shared with Board Members (handout). There was no discussion on the information.

VII. OLD BUSINESS

A. Open Board Member Seat

One Board Member seat remains open and is an Erie County Commissioner appointed position. Carrie remains in contact with the Commissioners office to check on the status of the vacant seat. Mr. Howard Collins suggested applicants attend an upcoming Board Meeting to become acquainted with the agency.

VIII. NEW BUSINESS

A. Administrative Rule Change- Proposed Language

Carrie Beier provided Board Members with proposed language changes to Administrative Rule section 5126.053. This revision would require Superintendents to annually submit a five-year financial forecast to the Ohio Department of Developmental Disabilities (DODD). Carrie will continue to keep Board Members updated on this topic.

IX. SUPERINTENDENT REPORT

Carrie Beier, Superintendent, distributed and reviewed her monthly report.

- Carrie attended the following meetings, trainings and activities: Region 1 Superintendent meeting, Erie County Chamber Annual Meeting & Awards Banquet, Empowered Resiliency Trauma Responsive Care Training, Ohio Association for Children and Families-Early Intervention Committee Meeting, Clearwater COG Board Member Training, Technology Summit, DODD Leadership Training, Kiwanis Meeting, FCFC Executive Meeting, Leadership of Erie County Awards Banquet, Erie County Self Determination Meeting, EI Advisory Committee, Safety Net Training and the Ohio Association of County Boards (OACB) Trustee Meeting.
- Public Relations:
 - Erie County Board of DD & HMG Social Media Statistics – April 2019 (handout).
 - Sandusky Register newspaper articles:
 - *Erie County Special Olympians bring home gold- 5/10/19* (handout)
 - *Board of DD worker wins high-ranking honor- 5/15/19* (handout).
- Waiver Waiting List: As of May 1, 2019, we have 4 individuals who have met the waiver waiting list qualifications to receive waiver supports within the next 12 months. We continue to move forward with completing our assessments for Erie County by September 2019.
- Personnel: Compressed contract negotiations with the non-SSA unit are scheduled for Thursday May 16th, Friday May 17th and Monday May 20th. Mr. David Kessler, Jr., is leading our negotiations team and management has been meeting and preparing to discuss priority issues such as wages and health care.
 - Open Positions:
 - SSA- two, open full-time SSA positions (one new and one to replace a current position). Interviews have been conducted and references checks are underway.
 - Home Visitor- one, open part-time Home Visitor position. Interviews are being conducted.
 - We posted our new Quality Assurance Position internally. Lesley Swope will be filling the position as the most senior qualified

candidate in that union unit. She will be moving to this position at the end of July and we will then be posting her current position.

- OACB: House Bill 166 (Budget Bill)
 - New budget language requires County Boards and Superintendents to submit to DODD a 5-year fiscal forecast and a 1-year annual plan, which will contain specific elements as outlined by DODD. The new language also states that DODD can approve the plan or institute overly punitive corrective action to be addressed by the Board. Superintendents have submitted language to DODD and OACB to replace the current language to address the overreach that local county boards feel the language currently supports. DODD and the Senate are considering new language as they are making proposed changes to the House of Representatives proposed Budget Bill.
 - The House proposed increasing the Direct Service Provider rate to \$13.00 per hour by 2020. This is a slight increase over the Governor's proposed rate of \$12.38 per hour.
 - The increased funding for Early Intervention Service Coordination remained untouched out of the House with one addendum from a private agency asking for some of the EI funding to go directly to their agency for statewide vision services. This is not a change that county boards are in support of at this time and OACB will be lobbying to have this addendum removed.
 - OACB has testified and is lobbying to move forward with allowing DODD to implement a new rate structure for non-medical Transportation. The current rate structure is based on large vehicles transporting large numbers of people and does not support community connectedness or integration. The House changed the Governor's budget to convene a committee to study the need for the next 2 years. This was already done by DODD and would be a duplicative effort in favor of those who are not supportive of changing the current system of busing as transportation.
- DODD:
 - Director Davis continues to move forward to implement a statewide template for the Individualized Service Plan (ISP) for those receiving DD services. He will be appointing a group of stakeholders to be a part of the process and give input on the new template. Sharon Travis, IFS Director, will serve on this stakeholder group.
 - Early Intervention (EI) will be implementing new EI Rules as of July 1, 2019. We will be reviewing our current policy for any needed changes.

X. EXECUTIVE SESSION

There was no Executive Session.

XI. ADJOURNMENT

Mr. John Hoty made a motion to adjourn the Board meeting at 5:29 p.m. Mrs. Stacie Schmid seconded the motion. With all members in favor, the motion passed and the May Board meeting was adjourned.

XII. BOARD TRAINING

Following the Board Meeting, a training video was offered to Board Members on the topics of *Transportation in Transition and Cash Projections for County Boards of DD*. The training began at 5:35 p.m. and ended at 6:35 p.m.

Stacie Schind

Recording Secretary

7-18-19

Date