



*"The mission of the Erie County Board of Developmental Disabilities is to:
Inspire, empower and support individuals and their families."*

ERIE COUNTY BOARD OF DEVELOPMENTAL DISABILITIES

Main Conference Room (Room 107), 4405 Galloway Road, Sandusky, Ohio 44870

BOARD MEETING MINUTES

July 18, 2019

PRESENT

Board Members: Howard Collins, David Danhoff, Mark Harrington, John Hoty, Stacie Schmid and David Stuck.

ECBDD Staff: Carrie Beier, Rachel Malone and Michelle Kelley.

VISITORS SIGNED IN

Sharon Travis, Adrienne Keys, Jennifer Kinney, Rebecca Walter, Felicia Zendejas, Eric Wightman and Diane Corso.

I. NEW BOARD MEMBER INSTALLMENT (OATH)

Mr. David Stuck, Board President, administered the Oath of Office to new Board Member, Mr. Mark Harrington. Mr. Mark Harrington was appointed to the Board by the Erie County Commissioners on June 27, 2019 to complete the remaining term of a former Board Member through December 31, 2021. Mr. Mark Harrington was welcomed to the Board.

II. CALL TO ORDER AND ROLL CALL

The July 18, 2019 Board Meeting was called to order at 5:00 p.m. by President, Mr. David Stuck. Roll Call was taken. Ms. Melissa Tomaro was absent excused. All other Board Members were present.

III. PLEDGE OF ALLEGIANCE

IV. PUBLIC COMMENT

There was no public comment.

V. APPROVAL OF JUNE 20, 2019, MEETING MINUTES

Mr. John Hoty made a motion to approve the June 20, 2019, Board Meeting minutes. Mr. Howard Collins seconded the motion. Mrs. Stacie Schmid abstained. With all other members in favor, the motion passed.

VI. BOARD ACTION ITEMS

A. **Ethics Committee:** The Ethics Committee did not meet.

B. **Finance Committee:**

1. Finance Committee Report

Rachel Malone reported the June Finance report was reviewed by the Finance Committee in detail. Rachel shared the following highlights:

- Clarification of a donation from Stein was received in the amount of \$12,500. The Board generally receives \$15,000 but only received \$12,500 in the first quarter which is the total for this year.
- The architect and engineer expenditures are low as we anticipate upcoming HVAC expenses.
- Bills paid- A correction was made from a FT staff being recorded as a PT staff. Continued placement of an individual at a developmental care facility.
- A waiver allocation from the department should be received by the end of July to off-set the direct service provider (DSP) wage increase expected with the passing of the new state budget.
- The 2105 cost report reconciliation is expected at the end of July.
- Additional funding needs will be reviewed and discussed in coming months.
- Mileage rate reimbursement was discussed. Reimbursement information from the other COG counties has been obtained and compared to the current rate. It is recommended that the rate be amended with the new budget in 2020.

2. Fiscal Report

The Fiscal Report for Month End June 30, 2019 was distributed for review and approval (handout). Mr. David Danhoff made a motion to approve the June Fiscal Report as submitted. Mr. John Hoty seconded the motion. With all members in favor, the motion passed.

C. **Policy Committee**

1. The Policy Committee reviewed three policies in July. These policies included:

- The Help Me Grow Policy was reviewed with no revisions;
- The Title XX Policy was reviewed with no revisions;
- The Early Intervention for Birth to Age 3 Policy was reviewed and revised.

2. Mr. John Hoty made a motion to approve the revisions to the Early Intervention for Birth to Age 3 Policy. Mr. David Danhoff seconded the motion. With all members in favor, the motion passed.

VII. DEPARTMENT REPORT

A. **Information Technology/Records Department Report**

The Information Technology/Records Department Report was shared with Board Members (handout). Eric Wightman, Systems Manager, reviewed the report. There was no discussion on the information.

B. **Strategic Plan- 2019 Dashboard- 2nd Quarter Report**

The Strategic Plan 2nd Quarter Narrative Report and Dashboard was provided to Board Members for review (attachment). Carrie Beier reviewed the highlights from

the narrative report. Board Members were encouraged to review the information and let Carrie know of any additional questions.

VIII. OLD BUSINESS

A. State Budget Update

See Superintendent Report.

IX. NEW BUSINESS

A. Home Visiting Services Contract Extension with Ohio Department of Health

Mr. Howard Collins made a motion to continue the provision of the Ohio Department of Health (ODH) Home Visiting Services for State Fiscal Year 2020 (July 1, 2019-June 30, 2020) and enter into contract extension with the Ohio Department of Health (ODH) to provide Home Visiting Services. Mr. John Hoty seconded the motion. With all members in favor, the motion passed.

B. Early Intervention Service Coordination Services Contract with Erie County Family and Children's First Council

Mrs. Stacie Schmid made a motion to continue the provision of the Ohio Department of Developmental Disabilities (DODD) Early Intervention (EI) Service Coordination Services, for State Fiscal Year 2020 (July 1, 2019-June 30, 2020) and enter into contract with the Ohio Department of Developmental Disabilities (DODD) to provide Early Intervention (EI) Service Coordination Services. Mr. Howard Collins seconded the motion. With all members in favor, the motion passed.

X. SUPERINTENDENT REPORT

Carrie Beier, Superintendent, distributed and reviewed her monthly report.

- Carrie attended the following meetings, trainings and activities: OASC EI Committee meeting, COG Customer Service and Millennial Management training, Engage 2.0 Focus Survey meeting, Kiwanis meeting, OSU Tech Summit, Coffee with Carrie, Self-Advocate meeting, FCFC Council meeting, FCFC Executive meeting, BGSU-Clark Scholarship meeting, Superintendent Executive Committee meeting and Housing HEFIN meeting.
- **Public Relations:**
 - Erie County Board of DD Social Media Statistics – June 2019 (handout).
 - Sandusky Register newspaper articles (handout):
 - *Firelands Faces*- 6/22-6/23/19
 - *Columbus Bound*- 6/28/19
- **Waiver Waiting List:** As of July 1, 2019, we have 4 individuals who have met the waiver waiting list qualifications to receive waiver supports within the next 12 months. We continue to move forward with completing our assessments for Erie County by September 2019.
- **Personnel:**
 - Sharon Travis, Director of Individual and Family Supports, has resigned to take a position as Director of the South West Council of Governments. Sharon's last day at ECBDD will be August 16th.
 - Felicia Zendejas has accepted the position of Director of Individual and Family Supports and will begin in her new position on August 17th.
 - Lesly Swope has accepted the new Quality Assurance Specialist position. She will begin in her new position at the end of July.

- The part-time Home Visitor position has been filled by an external candidate, Ellen Chavez. Ellen will begin with the Board on 8/5/19.
- Open Positions:
 - Individual & Family Specialist (vacated position of Lesley Swope)– this position is posted both internally and externally.
 - SSA Manager (vacated position of Felicia Zendejas)– this position is posted both internally and externally.
- **OACB:**

House Bill 166 (Budget Bill)

On Tuesday, July 16, the conference committee on House Bill 166 (FY 2020-21 State Budget) made its final recommendations to both chambers of the Ohio General Assembly. A document of budget highlights was shared (handout).

In addition to many other DD related policy and funding provisions, the budget report recommended compromise language related to how county boards of DD must discuss 24/7 residential care facilities (Intermediate Care Facilities, or ICFs) with people with developmental disabilities and their family members.

OACB supports the compromise language recommended by the conference committee because it provides people and families with more information to make an informed choice on residential service options when those service options are being discussed. Specifically, the compromise language maintains the Senate's requirement that county boards offer additional information on residential service options in several specific ways; however, it modifies the requirement to apply *only when a person requests information about residential services, and not at any time a person contacts the board for any service.*

Before the conference committee reached its compromise, county boards would have been required to notify families of 24/7 residential service options any time a person contacted the board regarding services of any kind. OACB opposed this requirement because it was overly broad and ignored the practical reality of DD service provision.

The compromise language maintains the House and Senate requirement that the Ohio Department of DD maintain a list of operational ICFs online, and that boards of DD will be required to link to that resource from their websites. Furthermore, it maintains a Senate provision requiring county boards to provide contact information for ICFs in the county (and contiguous counties) if a person or family member requests it. OACB does not oppose these requirements and will work with the Ohio Department of DD to ensure they are implemented in accordance with the law.

Additional guidance about the implementation of these new requirements will be prepared and distributed to members after the budget process officially concludes. Governor DeWine is expected to sign HB 166 this week.

Once the Governor signs the final budget, OACB will provide a final analysis regarding the State Dept. of DD budget and related issues.

- **DODD:**

- Director Davis announced that all waiver funds that were set aside for county boards in fiscal distress have been depleted.
- The new Early Intervention Rules went into effect on July 1st. DODD is continuing to offer multiple avenues for training and guidance on rule implementation.
- DODD and Stakeholders are moving forward on addressing Medicaid Compliance issues regarding vocational rehabilitation rules and current workshop practices. A workgroup has been discussing changes and how to best roll out and implement changes. More information will be forthcoming. Once DODD finalizes the changes and implementation guidance and timelines we will be sharing with individuals and families.
 - Sharon Travis shared the proposed changes to Vocational Habilitation services (handout). These changes will affect approximately 20% (72 individuals) of those who serve. The IFS Department will continue to keep the Board informed on this topic.

XI. EXECUTIVE SESSION

There was no Executive Session.

XII. ADJOURNMENT

Mr. John Hoty made a motion to adjourn the Board meeting at 5:53 p.m. Mrs. Stacie Schmid seconded the motion. With all members in favor, the motion passed and the July Board meeting was adjourned.

Stacie Schmid

Recording Secretary

9-19-19

Date