



*"The mission of the Erie County Board of Developmental Disabilities is to:
Inspire, empower and support individuals and their families."*
ERIE COUNTY BOARD OF DEVELOPMENTAL DISABILITIES
4405 Galloway Road, Sandusky, Ohio 44870

BOARD MEETING MINUTES
April 21, 2022

PRESENT

Board Members: Dave Danhoff, Eric Kibler, Katelyn Miller, Stacey Schmid and Tracey Susana.

ECBDD Staff: Carrie Beier, Michelle Kelley, and Rachel Malone.

VISITORS SIGNED IN

Felicia Zendejas and Jen Kinney.

I. CALL TO ORDER

The April 21, 2022, Board Meeting was called to order at 6:04 p.m. by Board President, Mr. Dave Danhoff.

II. ROLL CALL

Roll Call was taken. Mr. Mark Harrington was absent. All other Board Members were present.

III. PLEDGE OF ALLEGIANCE

IV. PUBLIC COMMENT

There was no Public Comment.

V. APPROVAL OF MARCH 17, 2022, MEETING MINUTES

Mr. Eric Kibler made a motion to approve the March 17, 2022, Board Meeting minutes as submitted. Mrs. Katelyn Miller seconded the motion. With all members in favor, the motion passed.

VI. BOARD ACTION ITEMS

A. **Ethics Committee:** The Ethics Committee did not meet.

B. Finance Committee

1. Finance Committee Report

The Finance Committee met this month. Rachel Malone reported that the March report was reviewed by the Finance Committee. Rachel shared the following highlights:

- Revenue and expenses are on target for year-to-date.
- 1st half RE taxes received.
- FY2020 waiver reconciliation received.
- The new Health Insurance plan is being reviewed monthly. If necessary fund will be moved as appropriate.
- The 2022 Budget was finalized by the Erie County Commissioners.
- A 6.5% lump sum payment to Providers has been proposed. This has not been finalized.

2. Fiscal Report

The Fiscal Report for Month Ending March 31, 2022, was provided for review and approval (handout). Mr. Eric Kibler made a motion to approve the March Fiscal Report as submitted. Mrs. Tracey Susana seconded the motion. With all members in favor, the motion passed.

C. Policy Committee Report

Mrs. Katelyn Miller reported the Policy Committee reviewed three policies in April. These policies were the:

- Incident Reporting Policy
- Fiscal Policy
- Transportation Policy

The Incident Reporting Policy was reviewed, and no revisions were made. Therefore, approval by the Board is not required on this policy.

The Fiscal Policy and the Transportation Policy were reviewed and revised. The Policy Committee is recommending Board approval of these policies. Mrs. Stacie Schmid made a motion to approve these policies as revised. Mrs. Katelyn Miller seconded the motion. With all members in favor, the motion passed.

VII. DEPARTMENT REPORT

A. Strategic Plan 1st Quarter Report

The Strategic Plan 1st Quarter Report was distributed (handout). Carrie Beier reviewed highlights from the report.

VIII. OLD BUSINESS

A. Huron County Board of DD Superintendent Services (Emergency)

Carrie Beier reported that we are stilling working with the Erie County Prosecutors office to create a contract for shared Superintendent Services with the Huron County Board of DD Superintendent. These Superintendent Services would be accessible to the Board on an as needed basis, should a Superintendent be needed, due to an emergency situation.

IX. NEW BUSINESS

A. Board Meeting Training & Report Schedule- Proposed Revision

Carrie Beier reported that there is no longer a need to change the Board Meeting Training Schedule. The Board Training scheduled for August will remain as planned. This training will be on Crisis Communication.

B. Virtual Attendance to Board Meetings

Board Members virtual attendance to Board Meetings is currently approved through June 30, 2022, per House Bill 51. In the upcoming months we anticipate additional, and more permanent, changes will be made regarding virtual attendance. Discussion ensued on updating Board By-Laws once more information is received later this year.

X. SUPERINTENDENT REPORT

- Carrie attended the following virtual/remote meetings, trainings and activities: OPRA Provider Friday Five virtual, FCFC Erie County Quarterly Advisory Committee, ECHO Multi-System Youth Technical Assistance, Ohio Early Intervention Comprehensive Professional Development Committee, OACB Superintendent Executive meeting, Region 1 Superintendent meeting, Clearwater COG Board meeting, Women in Leadership, Ohio Rise Training Module 2, IFS Departmental meeting, Kiwanis, ECHO System of Care, Statewide Early Childhood Committee and EEOC NAACP webinar.
- **Media/Public Relations:**
 - Sandusky Register (handout):
 - April 21, 2022- Local Voices **Early Intervention services available**
 - Town Money Saver (handout)
 - March/April 2022- **Celebrate Community**
 - Community Connections Calendar- visit the ECBDD website at www.eriecbdd.org/events for our full calendar of events.
 - PAR Training- Building Empathy & Understanding by Andy Swaisgood (handout)
- **Personnel:**
 - We have posted and are interviewing for an HMG Home Visitor.
 - We are interviewing to fill 2 SSA positions and 1 SSA Assistant position.
- **Providers:** Felicia and Carrie met this month with Erie County Adult Day Service & Residential providers to see what challenges they are experiencing and brainstorm possible solutions. We also share local board updates.

Carrie met with Doreen Ehlert who has been chosen as the new CEO at Ability Works. Laura LaGodney is resigning, but has shared she will be serving on the Board for Ability Works.

In an effort to continue to support provider front line staff, we have provided a meeting space at ECBDD to Luis Quezada (ERN Wellness Coach at Firelands Forward), so he can be available in Erie County to Direct Support Professionals (DSP) in need of supports or services. He is available to Direct Support

Professionals every Monday from 8:00am to 4:00pm at ECBDD and on call other days for needed supports.

The Sandusky Transit System has a new Transit System Administrator, James Stacey. The City transit system has had numerous administrators in the past few years as well as having to navigate COVID the past two years. He is analyzing and assessing their services for the future. We are meeting with him to support continued services for those we serve.

- **DODD:** Several initiatives under development by DODD will be affecting county boards, providers, and individuals we serve. Locally SSA's will be affected by the following initiatives: Ohio ISP, Adult Day, transportation changes, MCAT program for multisystem youth, the new onsite on-call assessment tool, and workforce shortages particularly residential service providers.
- **COVID:** We are now following "voluntary masking" in our building based on the weekly reports received from our local health department.
- **OACB:** Bridget Gargan, the Director at the Ohio Association of County Boards of DD, has retired and Adam Herman will be serving as Interim Director as the Association develops a plan to move forward. There will be two other retirements at the Association, in December this year, leaving several leadership positions to be filled.

OACB is continuing to lobby our legislators for a change in legislation to allow some virtual options to ORC Board Member attendance requirements as well as educating legislators on the impact of the workforce shortage regarding direct support professionals.

All county boards are investigating options to support the hourly wage of frontline DD workers by investigating financial options that would not require immediate rule revisions. At this time a 6.5% lump sum will equate to \$1.00 per hour increase for front line workers is being considered. This option is only a proposal and being reviewed with DODD and OPRA leadership.

- **Misc. – Workforce statistics**
 - Unemployment
 - Ohio: 4.1%
 - US: 6.4%
 - 64,000 people on unemployment (7,000 fewer than 2 years ago)
 - Ohio Means Jobs
 - 247,977 job postings
 - 150,803 offering a salary \$50,000.00 or over
 - Ohio is seeing a trend toward a younger workforce 16 to 30 years.

We will continue to work with our state and local partners to collaborate and address the recruitment of talented and skilled employees and retention of our workforce.

XI. EXECUTIVE SESSION

There was no Executive Session.

XII. ADJOURNMENT

Mr. Eric Kibler made a motion to adjourn the Board meeting at 6:30 p.m. Mrs. Stacie Schmid seconded the motion. With all members in favor the motion passed, and the April Board meeting was adjourned.


Recording Secretary

5-17-22
Date