



*"The mission of the Erie County Board of Developmental Disabilities is to:  
Inspire, empower and support individuals and their families."*

**ERIE COUNTY BOARD OF DEVELOPMENTAL DISABILITIES**

4405 Galloway Road, Sandusky, Ohio 44870

**BOARD MEETING MINUTES**

**March 17, 2022**

**PRESENT**

Board Members: Dave Danhoff, Mark Harrington, Eric Kibler, Katelyn Miller, and Stacey Schmid.

ECBDD Staff: Carrie Beier, Michelle Kelley, and Rachel Malone.

**VISITORS SIGNED IN**

Diane Corso, Felicia Zendejas, Beth Schanke, and Miranda Ewell.

**I. CALL TO ORDER**

The March 17, 2022, Board Meeting was called to order at 6:01 p.m. by Board President, Mr. Dave Danhoff.

**II. ROLL CALL**

Roll Call was taken. Mrs. Tracey Susana was absent. All other Board Members were present.

**III. PLEDGE OF ALLEGIANCE**

**IV. PUBLIC COMMENT**

New staff member, Miranda Ewell, Communication & Outreach Specialist, introduced herself to Board Members. Miranda was welcomed by Board Members.

**V. APPROVAL OF FEBRUARY 17, 2022, MEETING MINUTES**

Mr. Mark Harrington made a motion to approve the February 17, 2022, Board Meeting minutes as submitted. Mrs. Katelyn Miller seconded the motion. With all members in favor, the motion passed.

**VI. BOARD ACTION ITEMS**

A. **Ethics Committee:** The Ethics Committee did not meet.

## **B. Finance Committee**

### **1. Finance Committee Report**

The Finance Committee met this month. Mr. Eric Kibler reported that the February report was reviewed by the Finance Committee. Mr. Kibler shared the following highlights:

- Revenue and expenses are on target for year-to-date.
- The annual payment for COG services was made.
- Tax levy dollars were received in the month of March and will be reported in the April Board Finance Report. The FY2020 waiver reconciliation was received.
- Contract negotiations with the non-SSA unit will begin in May

### **2. Fiscal Report**

The Fiscal Report for Month Ending February 28, 2022, was provided for review and approval (handout). Mr. Eric Kibler made a motion to approve the February Fiscal Report as submitted. Mrs. Katelyn Miller seconded the motion. With all members in favor, the motion passed.

## **C. Policy Committee Report**

Mrs. Stacie Schmid reported the Policy Committee reviewed one policy in March. This policy was the Board Superintendent Evaluation Policy.

The Board Superintendent Evaluation Policy was reviewed and revised. Mr. Dave Danhoff made a motion to approve this policy as revised. Mr. Eric Kibler seconded the motion. With all members in favor, the motion passed.

## **VII. OLD BUSINESS**

### **A. Non-SSA Unit Negotiations**

Carrie Beier reported that Non-SSA Unit Negotiations are scheduled for May.

## **VIII. NEW BUSINESS**

### **A. Huron County Board of DD Superintendent Services (Emergency)**

Carrie Beier reported to Board Members that she is working with the Erie County Prosecutors office to create a contract for shared Superintendent Services with the Huron County Board of DD Superintendent. These Superintendent Services would be accessible to the Board on an as needed basis, should a Superintendent be needed, due to an emergency situation.

### **B. May 19, 2022, Board Meeting**

Carrie Beier reported that the May 19, 2022, Board Meeting and scheduled Tech Home Tour Training to follow, will need to be rescheduled due to conflicting dates with the OACB Spring Conference. Board Members were provided a list of dates and it was determined that the May Board Meeting will be rescheduled for Tuesday, May 17, 2022. Mr. Eric Kibler made a motion to approve this change to the 2022 Board Meeting Schedule. Mr. Katelyn Miller seconded the motion. With all members in favor, the motion passed.

## **IX. SUPERINTENDENT REPORT**

- Carrie attended the following virtual/remote meetings, trainings and activities: OPRA Provider Friday Five virtual, FCFC Erie County Executive Committee., ECHO Multi-System Youth Technical Assistance, Ohio Early Intervention Comprehensive Professional Development Committee, OACB Superintendent Executive meeting., Superintendent SEC EI committee meeting, Provider Employee Resource Network meeting, County Board Business Managers meeting, Region 1 Superintendent meeting, Ohio Crisis Academy-Response for LGBTQ+ Populations, Statehouse DD Awareness & Advocacy Day, Public Defenders Project Strength training, Erie CORE meeting, Clearwater COG Board meeting and Northwest Ohio Project STIR meeting.
- **Media/Public Relations:**
  - Sandusky Register article (attached): March 15, 2022- **Dozens attend sensory-friendly movie**
  - **Reserves for Every Body** (attached)- February 21, 2022
  - Community Connections Calendar- visit the ECBDD website at [www.eriecbdd.org/events](http://www.eriecbdd.org/events) for our full calendar of events.
- **Personnel:**
  - We have posted and are interviewing for an HMG Home Visitor. The EI service Coordinator position was filled.
  - We are interviewing to fill 1 SSA position and 1 SSA Assistant position.
- **Providers:** Felicia and Carrie connect quarterly with Erie County Adult Day Service & Residential providers to see what challenges they are experiencing and brainstorm possible solutions. We also share local board updates.

We are partnering with the COG and Firelands Forward to offer ERN (Employer Resource Network) supports to a few local providers in Erie County. Carrie has attached a flyer of the supports offered through the Wellness Coach model. We will be providing space in our facility for the Wellness Coach to provide his services in our county. It is our hope as a county board we will be assisting providers in our community to retain and support direct care staff.

- **DODD:** Several initiatives under development by DODD will be affecting county boards, providers, and individuals we serve. Locally SSA's will be affected by the following initiatives: Ohio ISP, Adult Day, transportation changes, MCAT program for multisystem youth, new onsite on-call assessment tool, and workforce shortages particularly residential service providers.
- **COVID:** We are now following "voluntary masking" in our building based on the weekly reports received from our local health department (attached).
- **OACB:** The OACB Team is working with all superintendents to survey the support for additional dollars from county board local dollars to support a 6.5% increase in DSP wages. This effort is in collaboration with DODD administration and OPRA, the provider association. Details are being reviewed to address how this may or may not be possible for all county boards.  
OACB is continuing to lobby our legislators for a change in legislation to allow some virtual options to ORC Board Member attendance requirements as well as educating legislators on the impact of the workforce shortage regarding direct support professionals.

- **DD Awareness Month:** We have multiple activities planned to highlight DD Awareness month. Such as our annual coloring contest with local schools, a sensory friendly movie, a legislative watch party for Advocacy Day. On social media we are highlighting providers, award winners from our fall Building Bridges Awards Banquet, and we are spotlighting success stories of individuals we serve.

#### **X. EXECUTIVE SESSION**

Mr. Mark Harrington made a motion to enter into Executive Session for certain **personnel matters** to consider the appointment, employment, dismissal discipline, promotion, demotion or compensation of a public employee and **collective bargaining** to prepare, conduct or review collective bargaining. Mr. Eric Kibler seconded the motion. Roll call vote followed:

David Danhoff AYE  
Mark Harrington AYE  
Eric Kibler AYE  
Katelyn Miller AYE  
Stacie Schmid AYE

At 6:20 p.m. the Board entered Executive Session.

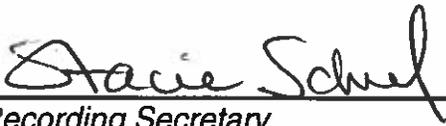
At 6:59 p.m. the Board exited Executive Session.

#### **XI. ADJOURNMENT**

Mr. Mark Harrington made a motion to adjourn the Board meeting at 7:00 p.m. Mr. Eric Kibler seconded the motion. With all members in favor the motion passed, and the March Board meeting was adjourned.

#### **XII. BOARD MEMBER TRAINING**

Board Member Training was held following the meeting on the topics of: Merakey Services, MUI/UI Rule Training, and COG Services. The training began at approximately 7:00 p.m. and ended at 8:45 p.m.

  
Recording Secretary

4-21-22  
Date