



*"The mission of the Erie County Board of Developmental Disabilities is to:
Inspire, empower, and support individuals and their families."*

ERIE COUNTY BOARD OF DEVELOPMENTAL DISABILITIES
4405 Galloway Road, Sandusky, Ohio 44870

BOARD MEETING MINUTES
July 21, 2022

PRESENT

Board Members: Dave Danhoff, Mark Harrington, Eric Kibler, Katelyn Miller, Stacie Schmid, and Tracey Susana.

ECBDD Staff: Carrie Beier, Michelle Kelley, and Rachel Malone.

VISITORS SIGNED IN

Diane Corso and Felicia Zendejas.

I. CALL TO ORDER

The July 21, 2022, Board Meeting was called to order at 6:04 p.m. by Board President, Mr. Dave Danhoff.

II. ROLL CALL

Roll Call was taken. All Board Members were present.

III. PLEDGE OF ALLEGIANCE

IV. PUBLIC COMMENT

There was no Public Comment.

V. APPROVAL OF JUNE 16, 2022, MEETING MINUTES

Mr. Mark Harrington made a motion to approve the June 16, 2022, Board Meeting minutes as submitted. Mr. Eric Kibler seconded the motion. With all members in favor, the motion passed.

VI. BOARD ACTION ITEMS

A. **Ethics Committee Report:** The Ethics Committee did not meet.

B. Finance Committee

1. Finance Committee Report

The Finance Committee met this month. Rachel Malone reported that the June report was reviewed by the Finance Committee. Rachel shared the following highlights:

- Revenue and expenses are on target for YTD.
- The Early Intervention ARPA reimbursement was received.
- A brief conversation was held about the 6.5% provider retention payments, for providers. Retro implementation will occur effective 7/1 and our estimated bill is \$188,000.

2. Fiscal Report

The Fiscal Report for Month Ending June 30, 2022, was provided for review and approval (handout). Mrs. Tracey Susana made a motion to approve the June Fiscal Report as submitted. Mr. Eric Kibler seconded the motion. With all members in favor, the motion passed.

C. Policy Committee Report

The Policy Committee reviewed one policy in July. This policy was the:

- Help Me Grow Home Visiting Services Policy

The Help Me Grow Home Visiting Service Policy was reviewed and revised. The Policy Committee is recommending Board approval of this policy. Mrs. Stacie Schmid made a motion to approve this policy as revised. Mr. Mark Harrington seconded the motion. With all members in favor, the motion passed.

VII. DEPARTMENT REPORT

A. Strategic Plan 2nd Quarter Report

The Strategic Plan 2nd Quarter Report was distributed (handout). Carrie Beier reviewed highlights from the report. Board Members were encouraged to reach out to Carrie with any questions.

VIII. OLD BUSINESS

A. Huron County Board of DD Superintendent Services (Emergency)

Carrie Beier reported that we have received the contract back from Erie County Prosecutors office to create a contract for shared Superintendent Services with the Huron County Board of DD Superintendent. These Superintendent Services would be accessible to the Board on an as needed basis, should a Superintendent be needed, due to an emergency situation. The contract is now being reviewed by the Huron County Board of DD and a motion to approve it is anticipated in the coming months.

IX. NEW BUSINESS

A. Kiwanis Action Club

Mrs. Stacie Schmid made a motion to approve the Erie County Board of Developmental Disabilities use donated funds to make a donation to the Sandusky Kiwanis Club to support the Aktion Club in the amount of \$5,000.00. These funds would be used for Aktion Club program needs and other related expenses. Mrs. Katelyn Miller seconded the motion. With all members in favor, the motion passed.

X. SUPERINTENDENT REPORT

- Carrie attended the following virtual/remote meetings, trainings and activities: Erie County Chamber of Commerce Government Advocacy Council meeting, Gov. DeWine Early Childhood Statewide Advisory meeting, Erie County Family and Children's First Council Quarterly Meeting, Ohio Provider Resource Association Friday Five's weekly virtual meetings, Ohio Association of County Boards Superintendent Executive meeting, Region 1 Superintendent meeting, Erie County United Way Board meeting, Family and Children's First Council Executive Committee meeting, Clearwater Council of Government Board meeting, Respite Care Life Course training, Clearwater Council of Government Management training, NorthPoint Women in Leadership meeting, Sandusky City Stars and Stripes Event, DODD Gender Diversity Training, Ohio Sunshine Law Training, Family Initiatives of Huron County Board Meeting and Superintendent Development Program Training.
- **Media/Public Relations:**
 - Sandusky Register (handout):
 - *Athletes put on stellar show in Columbus- July 7, 2022*
 - Community Connections Calendar- visit the ECBDD website at www.eriecbdd.org/events for our full calendar of events.
- **Personnel:**
 - We have posted and are continuing to interview for an HMG Home Visitor.
 - Adrienne Keys (SSA Manager) has accepted a position in Clermont County as an SSA Director. Her last day will be July 29th. We have posted her position and will be reviewing applicants and interviewing to fill this position.
 - We are slowly rolling out our new performance management software called PerformYard. This software will complement our current system and protocols, offering staff and managers another opportunity for ongoing communication around performance.
- **Erie County Providers:**
 - **HPC Services:** We continue to have a need for Homemaker Personal Care drop-in services for a few people we serve in our county. We are continuing to reach out to area providers to fill this need.
 - **Local Provider Meeting:** Megan Etzel facilitated our Erie County Provider meeting on July 14th, sharing information with providers and answering questions on a variety of topics listed below:
 - EHOVE Education & Family Careers Program Collaboration
 - Transportation and insurance age restrictions
 - SSA updates
 - Rule changes
 - New Ohio ISP roll out
 - Waiver Certification System
 - Monthly Rate Calculator
 - STS Public Transportation public meetings July 15th
 - Upcoming meetings and trainings available
 - **COG:** Carrie attached a list of Provider Services that the Clearwater Council of Governments (COG) provides to our local providers on our behalf. These supports and services part of the deliverables we receive as part of our COG membership.

- **Direct Service Provider: Age and Education Requirements:** During COVID, providers have benefited from an increased DSP applicant pool by being temporarily allowed to hire staff ages 16 and 17, as well as applicants who have not obtained a high school diploma or GED. DODD will extend this temporary age and education waiver for another year, through September of 2023. This increased flexibility will assist providers in hiring DSPs. DODD will collect information on the outcomes of this option.
- **DODD**

Announcement: DODD Waiver Redesign Initiative:

Redesigning Ohio's system of waiver services that support people with developmental disabilities and their families to achieve their vision of a good life.

Director Hauck announced the beginning of an effort to bring significant improvements to Ohio's developmental disabilities waiver system. DODD has issued a Request for Proposals (RFP) to bring in expertise to work with DODD and partners to modernize and simplify the funding system for DODD waiver supports. The result will be the redesign, modernization, and simplification of current processes related to assessments, funding, rate setting, data collection, and establishing individual budgets for Medicaid Home and Community-Based Services Waivers administered by DODD.

All of this will be done with the primary goal to create a system of services that supports people with developmental disabilities and their families to achieve their vision of a good life.

County Board Provider Retention Program (6.5% retention payments):

Earlier this week, DODD shared that CMS has approved the Appendix K application allowing for County Boards to fund the 6.5% provider retention payment program discussed over the past few months. DODD has worked to advance this initiative through the Ohio Department of Medicaid and CMS (Federal Medicaid Program). Our hope is this project will be one tool in addressing the workforce crisis, as we continue to advocate for more resources and funding through next year's biennium budget. While this approval from CMS is a huge step forward in implementing this program, its actual start date may still be months away. DODD has filed a rule that will allow for the program to go into effect. DODD shared with us today that they feel they are unable to file the rule as an 'emergency rule', meaning it will have to go through the normal rule-making process, which means a start date is still at least 60 days away. DODD has indicated that the rule can be retroactively implemented to the date of Appendix K approval, which is considered July 1st, allowing for 2 quarters worth of payments once the rule is effective in the fall. There are still many questions as this program rolls out, and DODD will be providing training, FAQs, and other resources to ready the field.

- **OACB:** Organized and conducted several additional meetings with key lawmakers on important DD policy priorities (such as the direct support workforce crisis). In

total, OACB has now met with more than 25 lawmakers since launching this outreach effort late last year.

- **Misc.**



Ohio State Fair - Wednesday, Aug. 3

Sensory-Friendly Morning, 10 a.m. - 1 p.m.

We've turned down the lights and volume to make the Ohio State Fair more sensory-friendly in partnership with OCALI. Ride the rides with no flashing lights or music, visit the Fair's many educational and sensory activities, take a break in a quiet room, or use our sensory accessibility guide to find a Fair opportunity that suits you. See this website for additional information <https://www.ohiostatefair.com/>.

XI. EXECUTIVE SESSION

Mr. Mark Harrington made a motion to enter into Executive Session for **certain personal matters** to consider the appointment, employment, dismissal discipline, promotion, demotion or compensation of a public employee. Mr. Eric Kibler seconded the motion. Roll call vote followed:

David Danhoff	AYE
Mark Harrington	AYE
Eric Kibler	AYE
Katelyn Miller	AYE
Stacie Schmid	AYE
Tracey Susana	AYE

At 6:23 p.m. the Board entered Executive Session.

At 6:57 p.m. the Board exited Executive Session.

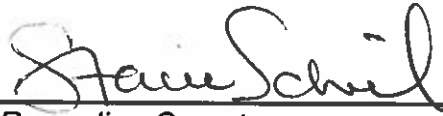
Mrs. Katelyn Miller made a motion to approve the following Table of Organization changes:

- Add an additional SSA Manager position and an SSA position (Lead) will remain unfilled; and
- Move the SSA Assistant positions to be supervised by IFS Manager, Megan Etzel.

Mr. Mark Harrington seconded the motion. With all members in favor, the motion passed.

XII. ADJOURNMENT

Mr. Mark Harrington made a motion to adjourn the Board meeting at 6:59 p.m. Mr. Eric Kibler seconded the motion. With all members in favor the motion passed, and the July Board meeting was adjourned.



Recording Secretary

8/18/22

Date