



*"The mission of the Erie County Board of Developmental Disabilities is to:
Inspire, empower, and support individuals and their families."*

ERIE COUNTY BOARD OF DEVELOPMENTAL DISABILITIES

4405 Galloway Road, Sandusky, Ohio 44870

BOARD MEETING MINUTES

October 20, 2022

PRESENT

Board Members: Dave Danhoff, Mark Harrington, Eric Kibler, Katelyn Miller, Stacie Schmid, and Tracey Susana.

ECBDD Staff: Carrie Beier, Michelle Kelley, and Rachel Malone.

VISITORS SIGNED IN

Diane Corso, Felicia Zendejas, and Jennifer Kinney.

I. CALL TO ORDER

The October 20, 2022, Board Meeting was called to order at 6:00 p.m. by President, Mr. Dave Danhoff.

II. ROLL CALL

Roll Call was taken. All Board Members were present.

III. PLEDGE OF ALLEGIANCE

IV. PUBLIC COMMENT

There was no Public Comment.

V. APPROVAL OF SEPTEMBER 15, 2022, MEETING MINUTES

Mr. Mark Harrington made a motion to approve the September 15, 2022, Board Meeting minutes as submitted. Mr. Eric Kibler seconded the motion. With all members in favor, the motion passed.

VI. BOARD ACTION ITEMS

A. **Ethics Committee Report:** The Ethics Committee did not meet.

B. Finance Committee

1. Finance Committee Report

The Finance Committee met this month. Rachel Malone reported that the September financials were reviewed by the Finance Committee. Rachel shared the following highlights:

- Revenue and expenses are on target for YTD. Revenue is at 97% and expenses are at 73%.
- There were three pay periods in September.
- Health insurance is higher than anticipated.
- Health Insurance meetings with staff were held this week regarding insurance in 2023. The insurance carrier and deductibles will remain the same. A 10% cost increase to employees will occur.

2. Fiscal Report

The Fiscal Report for Month Ending September 30, 2022, was provided for review and approval (handout). Mr. Eric Kibler made a motion to approve the September Fiscal Report as submitted. Mrs. Tracey Susana seconded the motion. With all members in favor, the motion passed.

Voluntary Decision to collect 2.75 mills of its current 3.0 mill levy for calendar year 2023

Resolution #: 10-02-2022

Whereas, the Erie County Board of Developmental Disabilities anticipates closing the calendar year 2022 with a \$4.5 million carryover, and

Whereas, the Erie County Board of Developmental Disabilities recognizes that it has sufficient funds available to meets its current obligations and needs, and

Whereas, the Erie County Board of DD appreciates the ongoing support from the citizens of Erie County,

Therefore, be it resolved, that the Erie County Board of Developmental Disabilities authorizes the Superintendent to **contact the Erie County Commissioners and the Erie County Auditor immediately to inform them of its voluntary decision to collect 2.75 mills of its current 3.0 mill levy for calendar year 2023.**

The Erie County Board of DD met this **20th day of October 2022.** Mr. Mark Harrington introduced the resolution and moved its adoption. Mr. Eric Kibler seconded the motion for the adoption of said resolution; and the roll being called upon its adoption, the vote resulted as follows:

David Danhoff	AYE
Mark Harrington	AYE
Eric Kibler	AYE
Katelyn Miller	AYE
Stacie Schmid	AYE

Tracey Susana AYE

Adopted: YES

C. Policy Committee Report

The Policy Committee reviewed one policy in October. This policy was the:

- Individual Supports Waiting List Policy

The Individual Supports Waiting List Policy was reviewed and revised. The Policy Committee is recommending Board approval of this policy. Mrs. Stacie Schmid made a motion to approve the policy. Mrs. Katelyn Miller seconded the motion. With all members in favor, the motion passed.

VII. DEPARTMENT REPORTS

A. Strategic Plan 3rd Quarter Report

The Strategic Plan 3rd Quarter Report was distributed to Board Members (handout). Carrie Beier reviewed highlights from the report.

VIII. OLD BUSINESS

A. Transportation

Carrie Beier provided an update on Transportation.

Approval of Provider of Last Resort Transportation Contract

Resolution #: 10-03-2022

According to the Board's fiscal policy, any program and professional contracts over \$25,000 must be approved by the Board before it is encumbered.

Mrs. Tracey Susana made a motion to authorize the Superintendent to enter into contract with Ability Works, Inc. to provide transportation services as Provider of Last Resort (POLR).

Mr. Mark Harrington seconded the motion for the adoption of said resolution; and the roll being called upon its adoption, the vote resulted as follows:

David Danhoff	AYE
Mark Harrington	AYE
Eric Kibler	AYE
Katelyn Miller	AYE
Stacie Schmid	AYE
Tracey Susana	AYE

Adopted: YES

B. DODD/OACB Waiver Rate-Local Funding Support

Carrie shared a letter received from OACB in regards to local funding participation in Medicaid Home and Community Based Services waiver rate increase as part of the SFY 24-25 state budget (handout).

IX. NEW BUSINESS

A. OACB Annual Board Meeting Representative

Mr. Mark Harrington made a motion to approve that, Carrie Beier serve as the Erie County Delegate Representative at the OACB Annual Board Meeting in November/December of 2022. Mr. David Danhoff seconded the motion. With all members in favor, the motion passed.

X. SUPERINTENDENT REPORT

- Carrie attended the following in-person/virtual/remote meetings, trainings and activities: Ohio Provider Resource Association, Provider Friday Five's virtual, Ohio Association of County Boards Superintendent Executive Committee meeting, Clearwater Council of Government Board meeting, Kiwanis, Region 1 Superintendent meeting, Firelands Forward Wellness Fair, United Way Board meeting and Campaign Kickoff, ESC-FCFC Cross Agency Networking Day, Erie County FCFC meeting, Erie County Economic Development Council Annual meeting, ESC Women in Leadership, Synergy Conference and NW Ohio Trauma Summit.
- **Media/Public Relations:**
 - Sandusky Register (handout):
 - *Filling up those Empty Bowls*- October 4, 2022 (ECBDD employees volunteered at this event through the Awareness Committee)
 - *Banquet honors supporters*- October 19, 2022
 - Community Connections Calendar- visit the ECBDD website at www.eriecbdd.org/events for our full calendar of events.
- **Personnel:**
 - We have filled one SSA position and will be hiring for an upcoming retirement and one other SSA position.
 - We are hosting a management development training with Kitty Brandal for current managers and selected internal staff, as well as selected staff from the Huron County Board.
- **Erie County Providers:**
 - The next Erie County Bd. of DD Provider meeting is scheduled for November 14th.
- **Clearwater Council of Government:**
 - Erie, Huron, and Ottawa County Boards of DD are funding ERN services for several providers in each county to support employee retention and recruitment. This is a new effort for our area. Attached you will find some data that we are starting to collect.
- **Strategic Planning:** Carrie has contacted Tom Speaks of The Impact group to work with us in 2023 to update our 3-year strategic plan. He is excited to work with us and Carrie will be coordinating that process with Mr. Speaks for 2023.
- **OACB:**
 - Upcoming State of Ohio Biennium budget process below:
We received a memo stating the Governor will not be accepting any budgets with Medicaid increases from any departments at this time. This may change once the elections have taken place. We are being advised that County Boards will be required to put in a minimum of 13.5% to 15% of local

dollars to support a statewide Medicaid rate increase for the DSP services. Nothing is final at this time, but we are expecting an increase of our waiver match commitment as part of the new biennium state budget beginning in July 2023.

- o OACB Legislative Liaison Erich Bittner is coordinating a legislative visit with Representative DJ Swearingen and myself in the next couple of months. We will share topics of importance for Erie County and those we serve.

XI. EXECUTIVE SESSION

Mr. Mark Harrington made a motion to enter into Executive Session for **certain personal matters** to consider the appointment, employment, dismissal discipline, promotion, demotion or compensation of a public employee. Mr. Eric Kibler seconded the motion. Roll call vote followed:

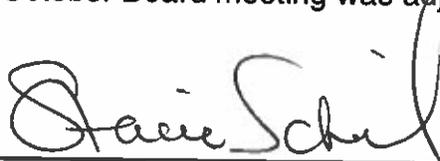
Dave Danhoff	AYE
Mark Harrington	AYE
Eric Kibler	AYE
Katelyn Miller	AYE
Stacie Schmid	AYE
Tracey Susana	AYE

At 6:26 p.m. the Board entered Executive Session.

At 6:56 p.m. the Board exited Executive Session.

XII. ADJOURNMENT

Mr. Mark Harrington made a motion to adjourn the Board meeting at 7:07 p.m. Mr. Eric Kibler seconded the motion. With all members in favor the motion passed, and the October Board meeting was adjourned.



Recording Secretary

12-15-22

Date