



*"The mission of the Erie County Board of Developmental Disabilities is to:  
Inspire, empower, and support individuals and their families."*

## **ERIE COUNTY BOARD OF DEVELOPMENTAL DISABILITIES**

4405 Galloway Road, Sandusky, Ohio 44870

### **BOARD MEETING MINUTES**

**June 15, 2023**

#### **PRESENT**

Board Members: Brooke Gammie, Mark Harrington, Eric Kibler, Katelyn Miller, Mary Peters, and Stacie Schmid.

ECBDD Staff: Carrie Beier, Michelle Kelley, and Rachel Malone.

#### **VISITORS SIGNED IN**

Steve Shoffner, Diane Corso, Mike Riggle, and Nick Sennish.

#### **I. CALL TO ORDER**

The June 15, 2023, Board Meeting was called to order at 6:02 p.m. by Vice President, Mr. Eric Kibler.

#### **II. NEW BOARD MEMBER INSTALLMENT (OATH OF OFFICE)**

Mr. Steve Shoffner, Erie County Commissioner, administered the Oath of Office to new Board Member, Mrs. Brooke Gammie. Mrs. Gammie was appointed to the Board by the Erie County Commissioners on May 18, 2023, to fill an open seat and serve a four year term through May 18, 2027. Mrs. Gammie was welcomed to the Board.

#### **III. ROLL CALL**

Roll Call was taken. Mr. Dave Danhoff was absent excused. All other Board Members were present.

#### **IV. PLEDGE OF ALLEGIANCE**

#### **V. PUBLIC COMMENT**

There was no Public Comment.

#### **VI. APPROVAL OF MAY 18, 2023, MEETING MINUTES**

Mrs. Katelyn Miller made a motion to approve the May 18, 2023, Board Meeting minutes as submitted. Mrs. Mary Peters seconded the motion. Mr. Eric Kibler abstained. With all other members in favor, the motion passed.

## **VII. BOARD ACTION ITEMS**

A. **Ethics Committee Report:** The Ethics Committee did not meet.

### **B. Finance Committee**

#### **1. Finance Committee Report**

The Finance Committee met this month. Rachel Malone reported that the May financials were reviewed by the Finance Committee. Rachel shared the following highlights:

- Revenue and expenses were on target for YTD.
- Early Intervention APRA funds were received.
- The 2019 Cost Report settlement statement was received. We are expected to receive about \$80,000 in June or July.

#### **2. Fiscal Report**

The Fiscal Report for Month Ending May 31, 2023, was provided for review and approval (handout). Mr. Eric Kibler made a motion to approve the May Fiscal Report as submitted. Mr. Mark Harrington seconded the motion. With all members in favor, the motion passed.

### **C. Policy Committee Report**

The Policy Committee reviewed one policy in June. This policy was the:

- Electronic Signature Policy (reviewed, no revisions)

The Electronic Signature Policy was reviewed, and no revisions were made. No action is needed by the Board.

## **VIII. DEPARTMENT REPORTS**

### **A. SSA Department Report**

The SSA Department Report was distributed (handout). Carrie Beier, on behalf of Felicia Zendejas, Director of Individual & Family Supports (IFS), reviewed highlights from the report.

### **B. Children's Options Department Report**

The Children's Options Department Report was distributed (handout). Carrie Beier, on behalf of Jennifer Kinney, Director of Children's Options, reviewed highlights from the report.

### **C. Community Supports Department Report**

The Community Supports Report was distributed (handout). Diane Corso, Director of Community Supports, reviewed highlights from the report.

## **IX. OLD BUSINESS**

### **A. Strategic Planning Update**

We continue to work with the Impact Group on developing our next Strategic Plan. See Superintendent Report Section for update.

### **B. Appendix K Unwinding Update**

See Superintendent Report Section for update.

## **X. NEW BUSINESS**

### **A. Home Visiting Services Contract Extension with Ohio Department of Health SFY 2024**

Mr. Mark Harrington made a motion to continue the provision of the Ohio Department of Health (ODH) Home Visiting Services for State Fiscal Year 2024 (July 1, 2023-June 30, 2024) and enter into contract extension with the Ohio Department of Health (ODH) to provide Home Visiting Services. Mrs. Katelyn Miller seconded the motion. With all members in favor, the motion passed.

### **B. Home Visiting Services Contract Extension with Ohio Department of Health SFY 2024**

Mrs. Stacie Schmid made a motion to continue the provision of the Ohio Department of Developmental Disabilities (DODD) Early Intervention (EI) Service Coordination Services, for State Fiscal Year 2024 (July 1, 2023-June 30, 2024) and enter into contract with the Erie County Commissioners/ Erie County Family and Children First Council to provide Early Intervention (EI) Service Coordination Services. Mrs. Katelyn Miller seconded the motion. With all members in favor, the motion passed.

## **XI. SUPERINTENDENT REPORT**

- Carrie attended the following in-person/virtual/remote meetings, trainings and activities: Ohio Provider Resource Association Provider Friday Five's virtual, Kiwanis meeting, Rotary meeting, United Way Allocation Committee, Region 1 Superintendent meeting, United Way Board Meeting, Erie County Executive Council FCFC Executive Committee meeting, Embracing Multi-generational Workforce training, Firelands Forward Housing Survey meeting, Senate Budget Rundown webinar, Statewide EI Advisory Committee, Erie County Community Corrections meeting, Whitman Weiber Safety Fair, and Multi-generational Leadership NESL.
- **Media/Public Relations:**
  - Sandusky Register: None
  - Community Connections Calendar- visit the ECBDD website at [www.eriecbdd.org/events](http://www.eriecbdd.org/events) for our full calendar of events.
- **Personnel:** We currently have 4 open SSA positions and are actively interviewing candidates.
- **Strategic Planning:** Directors recently met with Tom Speaks (Impact Group) to review objectives and assign responsible leadership staff and timelines. The leadership team will review and edit the proposed format and template. Leadership will also be establishing action steps for each goal.
- **OACB - DODD:**
  - **State Biennium Budget Updates:**  
Remote Meeting Amendment: As the result of months of collaboration between OACB, Senator Bill Blessing (R-Hamilton County), and his staff, inserted language into the proposed senate budget that permits hybrid meetings at county boards of DD by allowing a certain number of board members to participate and vote via video or teleconferencing technology. While all board members must still attend a minimum percentage of meetings in person, and while there must be a minimum number of board

members present in person at any given meeting, OACB is pleased that county board members' need for flexibility could successfully be balanced with lawmakers' concerns about transparency and accountability.

*Note: While this provision is currently part of the Senate's version of the budget bill, it must still be approved by a vote of the full Senate, survive the conference committee process, and be signed by Gov. DeWine before it becomes law. During the interim, OACB will continue monitoring this item and will reach out to members if further advocacy is required.*

Appendix K Unwinding: The Ohio Dept. of Medicaid and DODD are moving forward to continue to support some rule changes that were adopted as temporary flexibilities during COVID through Appendix K. During COVID, allowances were made for parents to be paid providers for children due to school closings, health concerns, work force shortage, etc. The Department of Medicaid and DODD are moving forward to support this practice in the future with new rules, policy, criteria, and limitations. The Senate recently released their budget version with their budget amendment to eliminate the Ohio Dept. of Medicaid's authority to promulgate rules permitting family members to act as paid providers for minor children in the DD system. County boards are continuing to work with the administration on ways to address their local implementation concerns with the proposed rule while budget negotiations continue. However, if the Senate's provision remains in the final version of the budget, it is unclear how the state's proposal would move forward.

*Note: As with the previous provision highlighted above, while this amendment is currently part of the Senate's version of the budget bill, it must still be approved by a vote of the full Senate, survive the conference committee process, and be signed by Gov. DeWine before it becomes law.*

- **DODD Waiver Redesign:** The DODD home and community-based waiver system is almost twenty years old. The system needs to be updated to better meet the needs of people with developmental disabilities and their families. To achieve this, DODD is working with partners on the Waiver Redesign Initiative. The committee of stakeholders continues to meet to provide feedback regarding future waiver system changes, etc.
- **Misc.**
  - DODD Training- Civil Legal Issues Related to Intellectual Disabilities: Training is now available in [DODD MyLearning](#). People with intellectual disabilities (ID) can be vulnerable to mistreatment and coercion and often need legal protection. In this recorded webinar, Dr. Jeff Guina explains their rights regarding issues like abuse, neglect, education, employment, and daily life. Dr. Guina also reviews guardianship, Supreme Court case law, and federal statutes, and notes where laws may differ in different jurisdictions. One Continuing Professional Development (CPD) unit is available in the area of Adult Services, County Board Members, Investigative Agents, Service and Support Administration, and Superintendent.

- Ohio Self Determination Association (OSDA): see attached information on OSDA, which features some of the individuals we serve.
- COG Training: The Clearwater COG and Ohio Self Determination Association annually sponsor a Tech event called TECH FEST to promote the use of technology to support independence in the lives of those with disabilities. Please see the attached flyer for more information.

## **XII. EXECUTIVE SESSION**

Mrs. Katelyn Miller made a motion to enter into Executive Session for confidential matters, to be kept confidential by federal and state law. Mr. Mark Harrington seconded the motion. Roll call vote followed:

Brooke Gammie	AYE
Mark Harrington	AYE
Eric Kibler	AYE
Katelyn Miller	AYE
Mary Peters	AYE
Stacie Schmid	AYE

At 6:46 p.m. the Board entered Executive Session.

At 7:05 p.m. the Board exited Executive Session.

Mr. Mark Harrington made a motion to approve, contingent upon appropriate warranty and assurance to installation challenges, the Individual Budget Request for additional funding for S.M. in the amount of \$23,576.60 (Total Budget of \$41,706.60). Mrs. Katelyn Miller seconded the motion. Roll call vote followed, and the motion passed:

Brooke Gammie	AYE
Mark Harrington	AYE
Eric Kibler	AYE
Katelyn Miller	AYE
Stacie Schmid	AYE

Mrs. Brooke Gammie made a motion to approve the Individual Budget Request for additional funding for J.H. in the amount of \$3,225.27 (Total Budget of \$5,025.72). Mrs. Katelyn Miller seconded the motion. Roll call vote followed, and the motion passed:

Brooke Gammie	AYE
Mark Harrington	Abstained
Eric Kibler	AYE
Katelyn Miller	AYE
Stacie Schmid	AYE

**XIII. ADJOURNMENT**

Mr. Mark Harrington made a motion to adjourn the Board meeting at 7:11 p.m. Mrs. Stacie Schmid seconded the motion. With all members in favor the motion passed, and the June Board meeting was adjourned.

  
*Recording Secretary*

7-20-23  
*Date*