



*"The mission of the Erie County Board of Developmental Disabilities is to:  
Inspire, empower, and support individuals and their families."*

## **ERIE COUNTY BOARD OF DEVELOPMENTAL DISABILITIES**

4405 Galloway Road, Sandusky, Ohio 44870

### **BOARD MEETING MINUTES SEPTEMBER 21, 2023**

#### **PRESENT**

Board Members: Dave Danhoff, Mark Harrington, Eric Kibler, Katelyn Miller, and Mary Peters.

ECBDD Staff: Carrie Beier, Michelle Kelley, and Rachel Malone.

#### **VISITORS SIGNED IN**

Michele Bailey and Mike Riggle.

#### **I. CALL TO ORDER**

The September 21, 2023, Board Meeting was called to order at 6:03 p.m. by President, Mr. Dave Danhoff.

#### **II. ROLL CALL**

Roll Call was taken. Mrs. Brooke Gammie and Mrs. Stacie Schmid were absent excused. All other Board Members were present.

#### **III. PLEDGE OF ALLEGIANCE**

#### **IV. PUBLIC COMMENT**

There was no Public Comment.

#### **V. APPROVAL OF JULY 20, 2023, MEETING MINUTES**

Mr. Mark Harrington made a motion to approve the July 20, 2023, Board Meeting minutes as submitted. Mr. Eric Kibler seconded the motion. With all members in favor, the motion passed.

## **VI. BOARD ACTION ITEMS**

A. **Ethics Committee Report:** The Ethics Committee did not meet.

### **B. Finance Committee**

#### **1. Finance Committee Report**

The Finance Committee met this month. Rachel Malone reported that the July and August financials were reviewed by the Finance Committee. Rachel shared the following highlights:

- Revenue and expenses were on target for YTD.
- 2<sup>nd</sup> half real estate taxes were received.
- There was a funds transfer for Health Insurance.
- The Waiver rate increase of 38% was discussed.
- The 2024 Draft Budget was distributed for review. Approval of the 2024 Draft Budget is anticipated at the November Board Meeting.

#### **2. Fiscal Report**

The Fiscal Report for Months Ending July 31, 2023, and August 31, 2023, were provided for review and approval (handout). Mr. Eric Kibler made a motion to approve the July and August Fiscal Reports as submitted. Mrs. Katelyn Miller seconded the motion. With all members in favor, the motion passed.

### **C. Policy Committee Report**

Mrs. Katelyn Miller reported that the Policy Committee reviewed one policy in September. This policy was the:

- Behavior Support Strategies and the Human Rights Committee Policy (reviewed, no revisions)

The Behavior Support Strategies and the Human Rights Committee Policy was reviewed, and no revisions made. Therefore, approval by the Board is not required on this policy.

## **VII. DEPARTMENT REPORTS**

### **A. Remote Supports**

The Remote Supports Report was distributed (handout). Michele Bailey, IFS Manager, reviewed highlights from the report.

### **B. Facilities**

The Facilities Report was distributed (handout). Rachel Malone, Director of Business Services, reviewed highlights from the report.

## **VIII. OLD BUSINESS**

### **A. Strategic Plan 2024-2026 Presentation**

The 2024-2026 Strategic Plan draft was distributed (handout). Tom Speaks of the Impact Group attended the meeting. Tom reviewed the Strategic Plan process used to gather data and how this information was used to create the plan. The 2024-2026 Strategic Plan draft was then presented to Board Members in detail, reviewing each goal and objective.

## **B. Strategic Plan 2024-2026 Approval**

Mr. Mark Harrington made a motion to approve the Erie County Board of Developmental Disabilities Strategic Plan for years 2024-2026, as presented, with a revision noted. Mr. Eric Kibler seconded the motion. With all members in favor, the motion passed.

## **IX. NEW BUSINESS**

### **A. Remote Board Member Attendance Rule**

Board Members were provided a copy of the OACB Sample Remote Board Member Attendance Policy (handout). Carrie Beier reported that beginning on 10/3/23, Ohio Revised Code 5126.0223, will permit Board Members of county boards of developmental disabilities to attend and participate in meetings remotely with the adoption of a board policy. The remote participation language, provided by OACB, was reviewed with Board Members in detail. Our Board By-Laws will be revised to include the new remote attendance rule. We anticipate approval of the revised Board By-Laws at the October Board Meeting and effective following approval.

## **X. SUPERINTENDENT REPORT**

- Carrie attended the following in-person/virtual/remote meetings, trainings and activities: Ohio Provider Resource Association Provider Friday Five's virtual, Kiwanis, Rotary, United Way Board meeting, Region 1 Superintendent meeting, Statewide Early Intervention Advisory, COG Board meeting, FCFC Executive Committee meeting, Erie County Community Corrections Quarterly meeting, Home Visiting DCY meeting, Coffee with Carrie, Superintendent Summer Conference, SUN Club Respite event, End Alzheimer Walk, and Sandusky Aquatic Center Focus Group.
- **Media/Public Relations:**
  - Sandusky Register: None
  - Community Connections Calendar- visit the ECBDD website at [www.eriecbdd.org/events](http://www.eriecbdd.org/events) for our full calendar of events.
- **Personnel:**
  - We have 1 open SSA position and are actively interviewing candidates.
  - New SSA's: Kevin Ware, Monika Citak, Joyce Cole (Joyce starting next week).
  - Coffee with Carrie updates were provided to all staff on 9/19/23.
  - Our next all agency Professional Development Day will be October 25<sup>th</sup>. Professional Development training topics are: Mental Health, Grief/Loss, and Harassment in the Workplace.
  - Active Shooter training is planned for October 30<sup>th</sup>. This training is provided by the Erie County Sheriff's Department.
- **Strategic Planning:** Mr. Tom Speaks, of The Impact Group, is attending the September Board meeting to review the strategic planning process and the information gathered. The final draft will be reviewed with the board for comment and feedback at the board meeting.
- **Building Bridges Recognition Dinner - October 12, 2023:**
  - We received 53 nominations. A big thank you to all who submitted.

- Winners are being notified this week.
- 3 nominees will be recognized as Above and Beyond recipients and 2 individuals we serve, will be Betty Rinderle Award recipients.
- We will be at a new location this year, Ten Fifty Eight Event Center on Cleveland Road in Sandusky.
- Please RSVP to Michelle Kelley, no later than October 1<sup>st</sup>.
- **Solar Eclipse:**
  - The Leadership Team is discussing any potential impacts of business on 4/8/24. We have been in contact with the local EMA. We will continue to discuss this, as the date nears.
  - Solar Eclipse event information for our area can be found at: [Solar Eclipse in Ohio | Shores & Islands Ohio \(shoresandislands.com\)](https://shoresandislands.com).
- **Synergy Conference – October 4-6, 2023:** This conference is again being held at Kalahari and is a great opportunity for individuals and those who work in the DD industry to learn about best practices, share information and advocate for the needs of people with disabilities. Our SSA Dept. is happy to have 4 people we serve, and their SSA's, presenting this year at the Synergy Conference (10/5/23). They will be talking about how they use their Individual Budget to help support them in living their best life. The way we use our local tax dollars (Individual Budgets) is unique to Erie County, so it's neat that it's being highlighted by the people we support. We are all proud of our SSA team and all the support they provide to individuals in many phases of their life, from preschool to retirement.
- **Remote/Hybrid Board meetings:** will be drafting remote/hybrid meeting attendance protocols to be added to the Board By-Laws. The updated by-laws will be shared with the board and presented for approval at the October Board meeting. I will be consulting with Steve Postalakis and OACB on final language and by-law revisions.
- **Dept. of Developmental Disabilities:**
  - State Budget Updates: The Governor and Legislature have made a historic increase to the Medicaid reimbursement rates (approximately 38%) which will increase our local portion of the waiver match that county boards pay to support services to individuals. We are calculating the additional costs, and we will be assessing our current expenditures and plan for the possibility of a levy for additional dollars in the future. We will update everyone as we move forward.
  - We received notification from the Ohio Dept. of Developmental Disabilities that our next Accreditation review will take place May 8<sup>th</sup> and 9<sup>th</sup>, 2024. We will be notified approximately 60 days before the review regarding details of file reviews and other needed information.
- **OACB**
  - Adam Herman and Steve Tucker joined representatives from the County Commissioners Association of Ohio (CCAO) and several county health and human services associations (including the Public Children Services Association of Ohio, Ohio Association of County Behavioral Health Authorities, and others) to strategize the best way to inform lawmakers about the importance of property taxes to local health and human services systems in Ohio as they consider making changes to property tax statutes in the upcoming fall legislative session. This week's meeting was the first in what

stakeholders expect to be a series of planning sessions in the coming weeks on the topic.

- o Adam Herman, Monica Juenger, and Lora Morrison traveled to Washington, D.C. with Superintendents Lew Hurst (Seneca), Julie Monroe (Lawrence), Ed Stark (Trumbull) and Board Member Dan Sutter (Stark) for a federal advocacy trip as part of a coalition of people with disabilities, the Ohio Developmental Disabilities Council, and the Ohio Provider Resource Association to advocate on current legislation affecting people with developmental disabilities. Topics of discussion included a bill introduced on Tuesday by Sen. Sherrod Brown to raise the asset limit for SSI recipients and legislation to create a federal Standard Occupational Classification for DSPs that recently passed in Senate committee.

### **XI. EXECUTIVE SESSION**

Mr. Dave Danhoff made a motion to enter into Executive Session for **certain personnel matters** to consider the appointment, employment, dismissal discipline, promotion, demotion or compensation of a public employee and **collective bargaining**, to prepare, conduct or review collective bargaining strategy. Mr. Eric Kibler seconded the motion. Roll call vote followed:


Dave Danhoff	AYE
Mark Harrington	AYE
Eric Kibler	AYE
Katelyn Miller	AYE
Mary Peters	AYE

At 6:54 p.m. the Board entered Executive Session.

At 7:40 p.m. the Board exited Executive Session.

### **XII. ADJOURNMENT**

Mr. Mark Harrington made a motion to adjourn the Board meeting at 7:42 p.m. Mr. Eric Kibler seconded the motion. With all members in favor the motion passed, and the September Board meeting was adjourned.

  
Recording Secretary

10-19-23  
Date