



*"The mission of the Erie County Board of Developmental Disabilities is to:
Inspire, empower, and support individuals and their families."*

ERIE COUNTY BOARD OF DEVELOPMENTAL DISABILITIES

4405 Galloway Road, Sandusky, Ohio 44870

BOARD MEETING MINUTES

APRIL 18, 2024

PRESENT

Board Members: Brooke Gammie, Mark Harrington, Eric Kibler, Mary Peters, and Stacie Schmid.

ECBDD Staff: Carrie Beier, Rachel Malone, and Michelle Kelley.

VISITORS SIGNED IN

Diane Corso, Mike Riggle, and Felicia Zendejas.

I. CALL TO ORDER

The April 18, 2024, Board Meeting was called to order at 6:07 p.m. by President, Mr. Eric Kibler.

II. ROLL CALL

Roll Call was taken. Mr. Dave Danhoff and Mrs. Katelyn Miller were absent excused. All other Board Members were present.

III. PLEDGE OF ALLEGIANCE

IV. PUBLIC COMMENT

There was no Public Comment.

V. APPROVAL OF MARCH 21, 2024, MEETING MINUTES

Mr. Mark Harrington made a motion to approve the March 21, 2024, Board Meeting minutes as submitted. Mrs. Mary Peters seconded the motion. With all members in favor, the motion passed.

VI. BOARD ACTION ITEMS

A. Finance Committee

1. Finance Committee Report

The Finance Committee met this month. Rachel Malone reported the March financials were reviewed by the Finance Committee. She shared the following highlights:

- Revenue and expenses are on track.
- 1st half real estate taxes were received in March.
- The fiscal year 2022 waiver reconciliation was received in March.
- We received reimbursement for the home purchase, which will be reflected in the April report.

2. **Fiscal Report**

The Fiscal Report for Month Ending March 31, 2024, was provided for review and approval (handout). Mrs. Brooke Gammie made a motion to approve the March Fiscal Report as submitted. Mr. Mark Harrington seconded the motion. With all members in favor, the motion passed.

3. **Then and Now Resolution**

Resolution #: 04-06-2024

The Erie County Commissioners require a Board **THEN and NOW resolution** for expenses that are being submitted for payment without a previously encumbered purchase order. This **THEN and NOW resolution** confirms that the DD Board had insufficient money in the budget at year end **2022 & 2023** (THEN) and has sufficient money in the expense line item in **2024** (NOW) to pay this invoice.

RESOLUTION OF THE ERIE COUNTY BOARD OF DD FOR THE PURPOSE OF AUTHORIZING PAYMENT TO DIGITECH SYSTEMS PROFESSIONAL SERVICES, LLC.

The Erie County Board of DD met this **18th DAY OF APRIL 2024**. Mr. Mark Harrington introduced the following resolution and moved its adoption:

WHEREAS, DIGITECH SYSTEMS PROFESSIONAL SERVICES, LLC (For reimbursement of SEPTEMBER 2022 AND OCTOBER 2022 services on Invs # PS2906 and PS2922) requires payment for goods and/or services provided; NOW, THEREFORE BE IT RESOLVED BY THE ERIE COUNTY BOARD OF DD:

THAT DIGITECH SYSTEMS PROFESSIONAL SERVICES, LLC is herewith approved for payment in the amount of \$1,317.50 (One thousand, three hundred and seventeen dollars and 50/100 Cents) provided for the Erie County Board of DD out of appropriation account #20110-6503-533100 RECORDS AND IT SOFTWARE MAINTENANCE LINE.

THAT the Erie County Board of DD hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board; and that all deliberations of this Board and of its committees, if any, which result in formal action, were taken in meetings open to the public, in full compliance with the applicable legal requirements of the Revised Code.

Mrs. Stacie Schmid seconded the motion for the adoption of said resolution; and the roll being called upon its adoption, the vote resulted as follows:

Brooke Gammie	AYE
Mark Harrington	AYE
Eric Kibler	AYE
Mary Peters	AYE
Stacie Schmid	AYE

Resolution Adopted: YES

B. Ethics Committee Report: The Ethics Committee did not meet.

C. Policy Committee Report

Mrs. Stacie Schmid reported that the Policy Committee reviewed the following two policies in March:

- Incident Reporting Policy (reviewed, no revisions)
- Fiscal Policy (reviewed and revised)

The Incident Reporting Policy was reviewed and there were no revisions. Board approval is not required for this policy.

The Fiscal Policy was reviewed and revised. The Policy Committee recommended Board approval of this policy. Mr. Mark Harrington made a motion to approve this policy. Mrs. Mary Peters seconded the motion. With all members in favor, the motion passed.

VII. OLD BUSINESS

A. OACB Spring Conference

Carrie Beier reported that the OACB Spring Conference will be held May 16-17, 2024, in Columbus. If any Board Members are interested in attending, please contact Michelle Kelley.

B. DODD Accreditation

Our DODD Accreditation process will take place on May 8th and 9th, 2024. See the Superintendent Report for more information.

VIII. NEW BUSINESS

There was no New Business.

IX. SUPERINTENDENT REPORT

- Carrie attended the following in-person/virtual/remote meetings, trainings, and activities: Ohio Provider Resource Association Provider Friday Five's virtual, Kiwanis, Rotary, Erie County FCFC Executive Committee meeting & Erie County FCFC Advisory Council meeting, OACB Family and Children Advisory meeting, SEC Superintendent Committee meeting, United Way of Erie County Bd. Meeting, Region 1 Superintendent Meeting, Clearwater COG meeting, Erie County Supt. provider meeting, Ohio Early Childhood Advisory meeting, and Sandusky Aquatic center meeting.
- **Media/Public Relations:**
 - Sandusky Register (handout):

- *Blue bonds- April 12, 2024*
 - Community Connections Calendar- visit the ECBDD website at www.eriecbdd.org/events for our full calendar of events.
- **Accreditation:** Reminder the State Dept. of Developmental Disabilities will be here on May 8th and 9th to review all aspects of our agency operations, services, and support. The reviewers have scheduled time to speak to Eric Kibler the Board President on May 9th. The Accreditation Team will review our records and interview individuals, families, and staff. We have scheduled six agency partners to virtually attend the entrance meeting to share their experiences regarding community partnerships and the positive outcomes these partnerships have produced.
- **DSP Compensation Survey (calendar year 2023):** DODD launched the DSP salary survey to gather statewide wage information to measure the impact of the increase in Medicaid reimbursement rates for services to individuals such as Homemaker Personal Care, Adult Day service, and Employment services. This information will be gathered to analyze the impact of fiscal investment made by DODD and County Boards to support a better wage to providers and stabilize the provider workforce.
- **OACB - Legislative update:**
 - The first hearing was held for House Bill 465, where it received sponsor testimony from Representative **Sara Carruthers** (R-Butler County). The bill, named "Lauren's Law," would permit a resident of an intermediate care facility (ICF) to install a video monitoring device inside of one's room, as well as establish a new Medicaid waiver component that provides home and community-based services to individuals with developmental disabilities. Rep. Carruthers testified that the Medicaid component would have to include a lump sum payment to parents or other family caregivers of waiver participants to provide for payment of home and community-based services. Payment must be provided regardless of the age of the participant and must be 90% of the total per Medicaid day payment rate paid to an ICF.
 - A Sponsor testimony hearing was held for House Bill 386, which would phase out Ohio's state income tax on nonbusiness income over six years and repeal the commercial activity tax (CAT) by 2030. Representatives **Adam Mathews** and **Brian Lampton** testified that the goal of the legislation is to cut taxes while continuing to be able to provide a balanced budget for the services important to the citizens of Ohio but did not specify how the money for those services would be raised in the absence of an income tax. They also indicated a desire to hold town halls throughout the state in the coming months to hear from residents across Ohio on the issue of eliminating the state income and commercial activity tax.
 - **Federal Legislation**
 - Wheelchair advocacy (see handout).
- **Personnel:**
 - We have one open position posted at this time which is the newly created Maintenance/Custodial Specialist. We continue to receive applications and have begun to interview to fill the position.
 - Diane Corso is familiarizing herself with our facility, contractors, vendors, and operations.
- **Misc.**

- o The Chapel shared a thank you memento regarding Night to Shine (see handout).

X. EXECUTIVE SESSION

There was no Executive Session.

XI. ADJOURNMENT

Mr. Mark Harrington made a motion to adjourn the Board meeting at 6:42 p.m. Mrs. Mary Peters seconded the motion. With all members in favor the motion passed, and the April Board meeting was adjourned.

Stacie Schuff *5-16-24*
Recording Secretary *Date*