



*"The mission of the Erie County Board of Developmental Disabilities is to:
Inspire, empower, and support individuals and their families."*

ERIE COUNTY BOARD OF DEVELOPMENTAL DISABILITIES

4405 Galloway Road, Sandusky, Ohio 44870

BOARD MEETING MINUTES

JULY 18, 2024

PRESENT

Board Members: Brooke Gammie (electronic), Mark Harrington, Eric Kibler, Katelyn Miller, Mary Peters, and Stacie Schmid (electronic).

ECBDD Staff: Carrie Beier, Rachel Malone, and Michelle Kelley.

VISITORS SIGNED IN

Diane Corso and Mike Riggle.

I. CALL TO ORDER

The July 18, 2024, Board Meeting was called to order at 6:00 p.m. by President, Mr. Eric Kibler.

II. ROLL CALL

Roll Call was taken. Mr. David Danhoff was absent. All other Board Members were present.

III. PLEDGE OF ALLEGIANCE

IV. PUBLIC COMMENT

There was no Public Comment.

V. APPROVAL OF JUNE 20, 2024, MEETING MINUTES

Mr. Mark Harrington made a motion to approve the June 20, 2024, Board Meeting minutes as submitted. Mrs. Stacie Schmid seconded the motion. Roll call vote followed:

Brooke Gammie	AYE
Mark Harrington	AYE
Eric Kibler	AYE
Stacie Schmid	AYE

With all members in favor, the motion passed.

VI. BOARD ACTION ITEMS

A. Finance Committee

1. Finance Committee Report

The Finance Committee met. Rachel Malone reported the June financials were reviewed by the Finance Committee. She shared that revenue and expenses are on track for year-to-date. \$750,000 will be transferred to cover waiver match.

2. Fiscal Report

The Fiscal Report for Month Ending June 30, 2024, was provided for review and approval (handout). Mr. Mark Harrington made a motion to approve the June Fiscal Report as submitted. Mrs. Katelyn Miller seconded the motion. Roll call vote followed:

Brooke Gammie	AYE
Mark Harrington	AYE
Eric Kibler	AYE
Katelyn Miller	AYE
Mary Peters	AYE
Stacie Schmid	AYE

With all members in favor, the motion passed.

B. Ethics Committee Report: The Ethics Committee did not meet.

C. Policy Committee Report:

Mrs. Katelyn Miller reported that the Policy Committee reviewed the following four policies in June:

- Help Me Grow Home Visiting Services Policy (reviewed and revised)
- Public Records Policy (reviewed and revised)
- Participation of Citizens at Board Meetings Policy (reviewed and revised)
- Civil Rights Policy (reviewed and revised)

All four policies were reviewed and revised. The Policy Committee recommended Board approval of these policies. Mrs. Stacie Schmid made a motion to approve these policies. Mrs. Mary Peters seconded the motion. Roll call vote followed:

Brooke Gammie	AYE
Mark Harrington	AYE
Eric Kibler	AYE
Katelyn Miller	AYE
Mary Peters	AYE
Stacie Schmid	AYE

With all members in favor, the motion passed.

VII. DEPARTMENT REPORTS

A. Strategic Plan Report- Mid Year 2024

The Semi Annual Report template was distributed to Board Members (handout). Carrie Beier reviewed the report and explained our new semi-annual reporting process.

VIII. OLD BUSINESS

A. Authorized Employee Positions Update

The 2024 Authorized Employee Positions list was provided (handout). The position list was updated, effective 7/1/24. The FT Records Clerk Position reflects OPEN and we will not be filling at this time. It was determined that a motion is not needed as budgeted positions have not changed.

IX. NEW BUSINESS

A. Kiwanis/Aktion Club Donation

Mrs. Katelyn Miller made a motion to approve the Erie County Board of Developmental Disabilities use donated funds to support the Sandusky Kiwanis Aktion Club up to the amount of \$2,500.00. These funds would be used for Aktion Club program needs and other related expenses, upon receipt of request by the Sandusky Kiwanis Aktion Club. Mrs. Mary Peters seconded the motion. Roll call vote followed:

Brooke Gammie	AYE
Mark Harrington	AYE
Eric Kibler	AYE
Katelyn Miller	AYE
Mary Peters	AYE
Stacie Schmid	AYE

With all members in favor, the motion passed.

B. Clark Scholarship Program Donation

Mr. Mark Harrington made a motion to approve the Erie County Board of Developmental Disabilities use donated funds to make a donation to the Clark Scholarship Program at Firelands BGSU up to the amount of \$5,000.00, earmarked for Erie County resident program needs, upon receipt of request by Firelands BGSU. Mrs. Katelyn Miller seconded the motion. Roll call vote followed:

Brooke Gammie	AYE
Mark Harrington	AYE
Eric Kibler	AYE
Katelyn Miller	AYE
Mary Peters	AYE
Stacie Schmid	AYE

With all members in favor, the motion passed.

C. August Board Meeting

Mr. Mark Harrington made a motion to cancel the August 15, 2024, Board Meeting. Mrs. Mary Peters seconded the motion. Roll call vote followed:

Brooke Gammie	AYE
Mark Harrington	AYE
Eric Kibler	AYE
Katelyn Miller	AYE
Mary Peters	AYE
Stacie Schmid	AYE

With all members in favor, the motion passed.

X. SUPERINTENDENT REPORT

- Carrie attended the following in-person/virtual/remote meetings, trainings, and activities: Ohio Provider Resource Association Provider Friday Five's virtual, Kiwanis, Rotary, Erie County FCFC Executive Committee meeting, Erie County Family and Children First Council Advisory Meeting, SEC Superintendent Committee meeting, Region 1 Superintendent meeting, and OACB EI Committee meeting.
- **Media/Public Relations:**
 - Sandusky Register: None
 - Community Connections Calendar- visit the ECBDD website at www.eriecbdd.org/events for our full calendar of events.
- **5310 Contracted Transportation Program Grant Opportunity:**

The purpose of the 5310 Contracted Transportation Program is to utilize funds allocated by the Ohio Department of Transportation (ODOT) and local dollars to provide transportation services for individuals who require assistance outside of standard provider service hours, face gaps in service availability, or are affected by existing service limitations. This program aims to serve populations residing in transportation deserts and those impacted by funding constraints. Ensuring equitable access to essential transportation services.

 - Anticipated Grant Period: FY 2025-2026
 - Program Grantee: Erie County Board of Developmental Disabilities
 - Sub Grantee: Great Lakes Community Action Partnership
 - Partners: Erie County Board of Developmental Disabilities
Serving our Seniors
Huron County Board of Developmental Disabilities
Huron County Department of Job and Family Services
 - Grant Proposal: 10-20% of the grant cost is a local match that will be provided by the four partners. Initial estimate of total grant is \$500,000.
- **OACB – Updates**
 - Adam Herman, Monica Juenger, and Jake Dowling joined Ed Stark (Trumbull) for an all-day, in-person meeting of the DD Budget Coalition, where representatives from The Arc of Ohio, OPRA, OHCA, Values & Faith Alliance, and the Ohio Waiver Network met to review data from recent provider confidence/direct compensation surveys, discuss potential avenues for an automatic increase mechanism for reimbursement rates, and explore ways to expand the coalition to include broader representation from Ohio's DD system, among other topics. The next in-person meeting of the coalition will take place on July 22.
 - Jake Dowling attended the fourth hearing of HB 465, legislation initially intended to (1) require ICFs to permit video monitoring upon the request of a person served or their family members, as well as (2) to establish a new Medicaid waiver component authorizing lump sum monthly payments to families in an amount equivalent to 90% of the daily ICF reimbursement rate. While no testimony was heard, the committee adopted a substitute version of the bill that removed the creation of the proposed Medicaid waiver component and made the implementation of video monitoring permissive for ICFs. After the substitute version of the bill was adopted, the committee voted 13-1 to pass the bill. The bill now awaits full House consideration before it can start the hearing process over in the Senate.

- **DODD:**
 - Last week, the Ohio Legislature passed many bills before the summer recess. Most significant to DODD are House Bill 2, the Capital Budget, and Senate Bill 144, which contained an amendment to ensure that all Intermediate Care Facilities, or ICFs, get the full budget rate increase. The Capital Budget allows \$3.5 billion for capital projects throughout the state, including \$700 million in one-time funds and \$150 million for community projects. The Capital Budget includes \$25 million for [DODD's Community Capital Assistance Program](#) and an appropriation of \$29 million for capital projects at DODD's developmental centers. Governor DeWine signed the Capital Budget into law on Friday, June 28.
 - Attached you will find a copy of the DODD Health and Safety Alert to support healthy practices and tips during the hot summer months.
 - DODD has proposed to shift from the currently used DDP/AAI assessment process to the Supports Intensity Scale (SIS) which is tool used by many other states as part of the protocols and practices for providing services to individuals with Developmental Disabilities.
- **Personnel:** We are accepting applications and interviewing to fill a part-time receptionist position.

XI. EXECUTIVE SESSION

Mr. Eric Kibler made a motion to enter into executive session for **confidential matters** to be kept confidential by federal law or regulations or state statutes. Mr. Mark Harrington seconded the motion. Roll call vote followed:

Brooke Gammie	AYE
Mark Harrington	AYE
Eric Kibler	AYE
Katelyn Miller	AYE
Mary Peters	AYE
Stacie Schmid	AYE

With all members in favor, the motion passed.

At 6:30 p.m. the Board entered Executive Session.

At 6:36 p.m. the Board exited Executive Session.

Mrs. Katelyn Miller made a motion to approve the Individual Budget Request for additional funding for J.K. in the amount of \$58,681.58 (Total Budget of \$78,866.58). Mrs. Mary Peters seconded the motion. Roll call vote followed:

Brooke Gammie	AYE
Mark Harrington	AYE
Eric Kibler	AYE
Katelyn Miller	AYE
Mary Peters	AYE
Stacie Schmid	AYE

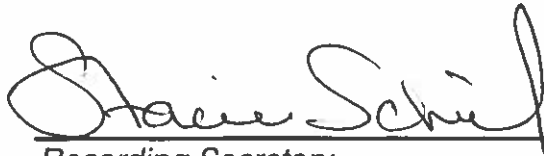
With all members in favor, the motion passed.

XII. ADJOURNMENT

Mr. Mark Harrington made a motion to adjourn the Board meeting at 6:37 p.m. Mrs. Katelyn Miller seconded the motion. Roll call vote followed:

Brooke Gammie	AYE
Mark Harrington	AYE
Eric Kibler	AYE
Katelyn Miller	AYE
Mary Peters	AYE
Stacie Schmid	AYE

With all members in favor, the motion passed and the July Board meeting was adjourned.



Recording Secretary

9-24-24

Date