



*"The mission of the Erie County Board of Developmental Disabilities is to:
Inspire, empower, and support individuals and their families."*

ERIE COUNTY BOARD OF DEVELOPMENTAL DISABILITIES

4405 Galloway Road, Sandusky, Ohio 44870

BOARD MEETING MINUTES

March 20, 2025

PRESENT

Board Members: David Danhoff, Mark Harrington, Eric Kibler, Katelyn Miller, Mary Peters, and Stacie Schmid.

ECBDD Staff: Carrie Beier, Rachel Malone, and Michelle Kelley.

VISITORS SIGNED IN

Diane Corso, Mike Riggle, and Suzy Stevenson.

I. CALL TO ORDER

The March 20, 2025, Board Meeting was called to order at 6:02 p.m. by President, Mr. Eric Kibler.

II. ROLL CALL

Roll Call was taken. All other Board Members were present.

III. PLEDGE OF ALLEGIANCE

IV. PUBLIC COMMENT

There was no Public Comment.

V. APPROVAL OF FEBRUARY 20, 2025, MEETING MINUTES

Mr. Mark Harrington made a motion to approve the February 20, 2025, Board Meeting minutes as submitted. Mrs. Katelyn Miller seconded the motion. With all members in favor, the motion passed.

VI. BOARD ACTION ITEMS

A. Ethics Committee Report: The Ethics Committee did not meet.

B. Finance Committee

1. Finance Committee Report

Rachel Malone reported the February financials were reviewed by the Finance Committee. Rachel shared the following:

- Revenue is higher than anticipated on the administrative general revenue line due to carryover payment of ARPA grant in 2025.
- COG annual services were paid in February.
- Waiver Reconciliation for FY23 will be received in March. We anticipate this will be approximately \$488,000.
- Negotiations will begin in April for the non SSA unit contract, which ends 6/30/25.

2. Fiscal Report

The Fiscal Report for Month Ending February 28, 2025, was provided for review and approval (handout). Mr. Mark Harrington made a motion to approve the February Fiscal Report as submitted. Mrs. Katelyn Miller seconded the motion. With all members in favor, the motion passed.

C. Policy Committee Report:

Mrs. Katelyn Miller reported that the Policy Committee reviewed the following policy in February:

- Eligibility and Enrollment Policy (reviewed and revised)

The policy was reviewed and revised, and the Policy Committee recommended Board approval. Mrs. Mary Peters made a motion to approve the Eligibility and Enrollment Policy as revised. Mrs. Stacie Schmid seconded the motion. With all members in favor, the motion passed.

VII. OLD BUSINESS

A. State of Ohio Biennium Budget Status

Carrie Beier reported meetings are underway at the state level to prepare for budget approval at mid-year.

VIII. NEW BUSINESS

A. March Developmental Disabilities Awareness Month

Carrie Beier reported that March is DD Awareness month. The Erie County Commissioners did a Proclamation at a recent meeting, acknowledging DD Awareness Month. A copy of the Proclamation was shared (attachment).

B. OACB Spring Conference

Carrie Beier reported that the OACB Spring Conference will be held in Columbus on May 8-9, 2025. If anyone is interested in attending, please contact Michelle Kelley. A handout on topics was provided.

IX. SUPERINTENDENT REPORT

- Carrie attended the following in-person/virtual/remote meetings, trainings, and activities: Ohio Provider Resource Association Provider Friday Five's virtual, Erie County FCFC Executive Committee meeting, SEC Superintendent Committee meeting, Ohio Early Intervention Medicaid Exploratory Committee meeting, State of Ohio Early Intervention Advisory Board, and Erie County Blue Ribbon Commission meetings.
- **Media/Public Relations:**
 - Sandusky Register articles: None
- **Personnel:**
 - We are coordinating negotiation dates with the Non-SSA Unit to begin in April.
 - Staff received training on "Critical Thinking" provided by Kitty Brandal.
 - Staff Professional Development was held on February 25, 2025. Topics included: Disability Etiquette and Why are tough conversations so tough?
- **OACB:**
 - Adam Herman and Jake Dowling provided talking points to county boards to assist in advocating for DD Levy options.
 - OACB staff continue to meet with legislators and DODD leadership to monitor and advocate for Medicare, Medicaid, and education issues that could affect those we serve. There are many unknowns and information is vague, at this time.
 - See attachments regarding possible legislation and budget challenges:
 - Property Taxes – Plain Dealer
 - Testimony OACB Replacement Levy
 - Levy Talking Points (OACB)
- **Blue Ribbon Commission of Erie County:** The Commission continues to meet and we are attending meetings regarding topics that may affect those we serve or our operations. Meetings are open to the public. For future meetings and updates, you can be added to the mailing list by emailing BlueRibbon@eriecounty.oh.gov or phone 419-627-7673.

X. EXECUTIVE SESSION

Mr. David Danhoff made a motion to enter into executive session for **confidential matters** required to be kept confidential by federal law or regulations or state statutes. Mrs. Stacie Schmid. seconded the motion. Roll call vote followed:

David Danhoff	AYE
Mark Harrington	AYE
Eric Kibler	AYE
Katelyn Miller	AYE
Mary Peters	AYE
Stacie Schmid	AYE

With all members in favor, the motion passed.

At 6:12 p.m. the Board entered Executive Session.

At 6:24 p.m. the Board exited Executive Session.

Mrs. Stacie Schmid made a motion to approve the Individual Budget Request for additional funding for J.M. in the amount of \$135,403.40 (Total Budget of \$155,588.40). Mr. Dave Danhoff seconded the motion. Roll call vote followed:

David Danhoff	AYE
Mark Harrington	AYE
Eric Kibler	AYE
Katelyn Miller	AYE
Mary Peters	AYE
Stacie Schmid	AYE

With all members in favor, the motion passed.

Mr. Mark Harrington made a motion to approve the Individual Budget Request for additional funding for Z.R. in the amount of \$5,510.45 (Total Budget of \$11,235.45). Mr. Eric Kibler seconded the motion. Roll call vote followed:

David Danhoff	AYE
Mark Harrington	AYE
Eric Kibler	AYE
Katelyn Miller	AYE
Mary Peters	AYE
Stacie Schmid	AYE

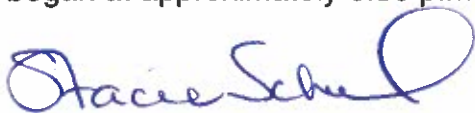
With all members in favor, the motion passed.

XI. ADJOURNMENT

Mr. Mark Harrington made a motion to adjourn the Board meeting at 6:27 p.m. Mrs. Katelyn Miller seconded the motion. With all members in favor, the motion passed and the March Board meeting was adjourned.

XII. TRAINING

Board Member Training was held following the meeting on the topics of: Customer Care Report; Provider, MUI/UI and Employment Report; SSA Report; & Technology. The training began at approximately 6:30 p.m. and ended at 7:30 p.m.



Recording Secretary

4-17-25

Date