



*"The mission of the Erie County Board of Developmental Disabilities is to:  
Inspire, empower, and support individuals and their families."*

**ERIE COUNTY BOARD OF DEVELOPMENTAL DISABILITIES**

4405 Galloway Road, Sandusky, Ohio 44870

**BOARD MEETING MINUTES**

**June 26, 2025**

**PRESENT**

Board Members: Eric Kibler, Katelyn Miller (virtual), Mary Peters (virtual), and Stacie Schmid.

ECBDD Staff: Carrie Beier, Rachel Malone, and Michelle Kelley.

**VISITORS SIGNED IN**

Felicia Zendejas and Mike Riggle.

**I. CALL TO ORDER**

The June 26, 2025, Board Meeting was called to order at 6:02 p.m. by President, Mr. Eric Kibler.

**II. ROLL CALL**

Roll Call was taken. David Danhoff and Mark Harrington were absent excused. All other Board Members were present.

**III. PLEDGE OF ALLEGIANCE**

**IV. PUBLIC COMMENT**

There was no Public Comment.

**V. APPROVAL OF MAY 15, 2025, MEETING MINUTES**

Mrs. Katelyn Miller made a motion to approve the May 15, 2025, Board Meeting minutes as submitted. Mrs. Mary Peters seconded the motion. Roll call vote followed:

Eric Kibler	AYE
Katelyn Miller	AYE
Mary Peters	AYE
Stacie Schmid	AYE

With all members in favor, the motion passed.

## **VI. BOARD ACTION ITEMS**

**A. Ethics Committee Report:** The Ethics Committee did not meet.

### **B. Finance Committee**

#### **1. Finance Committee Report**

The May financials were received and reviewed by the Finance Committee. Rachel Malone reported the following:

- Revenue and expenses are on track for YTD.

#### **2. Fiscal Report**

The Fiscal Report for Month Ending May 31, 2025, was provided for review and approval (handout). Mrs. Stacie Schmid made a motion to approve the May Fiscal Report as submitted. Mrs. Mary Peters seconded the motion. Roll call vote followed:

Eric Kibler	AYE
Katelyn Miller	AYE
Mary Peters	AYE
Stacie Schmid	AYE

With all members in favor, the motion passed.

### **C. Policy Committee Report:**

Mrs. Stacie Schmid reported that the Policy Committee reviewed the following policies in May:

- Electronic Signature Policy (reviewed, no revisions)
- Major Unusual Incident Reporting Policy (reviewed and revised)
- Document Management, Retention, and Destruction of Board Records Policy (reviewed and revised)

The Electronic Signature Policy was reviewed only and does not require Board approval.

The Major Unusual Incident Reporting Policy and the Document Management, Retention, and Destruction of Board Records Policy were revised, and the Policy Committee recommended Board approval. Mrs. Stacie Schmid made a motion to approve these policies as revised. Mrs. Katelyn Miller seconded the motion. Roll call vote followed:

Eric Kibler	AYE
Katelyn Miller	AYE
Mary Peters	AYE
Stacie Schmid	AYE

With all members in favor, the motion passed.

## **VII. OLD BUSINESS**

### **A. State of Ohio Budget Update- Legislative Update**

Carrie Beier reported that the State Budget has moved to the Governor for approval. See Superintendent Report for more information.

## **VIII. NEW BUSINESS**

### **A. ECBDD Employees Association Union Contract Approval**

Carrie provided a review of the negotiated contract revisions. Mrs. Stacie Schmid made a motion to approve the union contract between the Erie County Board of Developmental Disabilities and the Erie County Board of DD Employees Association. This contract is effective 7/1/25 and expiring on 6/30/28. This motion would authorize the Superintendent to execute the contract. Mrs. Mary Peters seconded the motion.

Roll call vote followed:

Eric Kibler	AYE
Katelyn Miller	AYE
Mary Peters	AYE
Stacie Schmid	AYE

With all members in favor, the motion passed.

## **IX. SUPERINTENDENT REPORT**

- Carrie attended the following in-person/virtual/remote meetings, training, and activities: Ohio Provider Resource Association Provider Friday Five's virtual, Erie County FCFC Executive Committee meeting and FCFC Quarterly Council meeting, DCY Early Childhood Committee meeting, Blue Ribbon Committee meeting, Adults Intensive Care Needs Supt. committee, the Greater Sandusky Partnership Forum, OACB System Funding meeting, Superintendent Exec. Assoc. meeting, and SEC Early Intervention Committee meeting.
- **Media/Public Relations:**
  - Sandusky Register (attached):
    - *Leading by example-* May 31-June 1, 2025
- **Personnel:**
  - The Spirit Squad held an all-staff appreciation summer pop up event for all staff supplying walking tacos, desserts and drinks on June 25<sup>th</sup>.
  - We posted two positions to be filled (EI- Speech Language Pathologist and an SSA position).
- **Blue Ribbon Commission of Erie County:** The Commission continues to meet and we are attending meetings regarding topics that may affect those we serve or our operations. Meetings are open to the public. For future meetings and updates, you can be added to the mailing list by emailing [BlueRibbon@eriecounty.oh.gov](mailto:BlueRibbon@eriecounty.oh.gov) or phone 419-627-7673.
  - Admin staff attended the Blue-Ribbon Commission Meetings held in May and June.
  - The Blue-Ribbon Commission is holding a final meeting on Monday, June 30<sup>th</sup> at BGSU Firelands campus Cedar Point Center to present a summary of information they collected. See the agenda attached.
- **OACB:**
  - Shared highlights from the Ohio Legislature Budget Commission, the final budget will go to the Governor. See attached summary.
  - Jake Dowling is working with other advocacy groups to develop a potential list of veto requests to be submitted to the governor regarding the upcoming state budget.
  - Adam Herman joined Jake Dowling, Andy Jesson, Lisa Comes, and Willie Jones to facilitate a statewide conversation with superintendents, business managers, and other leaders about the planned OACB "Funding the Future"

Sustainability Series, which will result in nearly two dozen leaders from county boards coming together in person over four successive weeks in Columbus to establish a baseline of fiscal data/information about county boards; identify pressure points, challenges, and threats to local funding; and brainstorm proposals to improve how Ohio's DD system is funded at the local, state, and federal level. The next step will be for OACB to identify participants from those who have volunteered or been nominated and finalize activities for the three sessions, which will take place on July 16, 23, and 30.

- See attached testimony submitted by OACB to oppose the U.S. Dept. of Energy proposal to roll back accessibility rules.
- **DODD:**
  - On June 6<sup>th</sup>, Kim Hauck, Director of the Ohio Department of Developmental Disabilities, announced her retirement on June 27<sup>th</sup>, 2025. She is returning her focus to her family and is thankful for the opportunity to serve and support those with Developmental Disabilities. The Dept. has not yet announced her replacement.
- **Misc:**
  - Ohio State Fair Sensory Friendly date and accessibility information (see handout).
  - I will continue to hold Board Member informational sessions throughout the year to educate and inform those who may want to support the board and its mission by serving as a board member. See attached regarding the upcoming sessions that will be held.

#### **X. EXECUTIVE SESSION**

Mrs. Stacie Schmid made a motion to enter into executive session for **personnel matters**, to consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or official. Mrs. Mary Peters seconded the motion. Roll call vote followed:

David Danhoff	AYE
Eric Kibler	AYE
Katelyn Miller	AYE
Mary Peters	AYE

With all members in favor, the motion passed.

At 6:24 p.m. the Board entered Executive Session.

At 6:49 p.m. the Board exited Executive Session.

# **XI. ADJOURNMENT**

Mrs. Stacie Schmid made a motion to adjourn the Board meeting at 6:50 p.m. Mrs. Katelyn Miller seconded the motion. Roll call vote followed:

Eric Kibler	AYE
Katelyn Miller	AYE
Mary Peters	AYE
Stacie Schmid	AYE

With all members in favor, the motion passed and the June Board meeting was adjourned.

  
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*Recording Secretary*

7-16-25  
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*Date*