



*"The mission of the Erie County Board of Developmental Disabilities is to:
Inspire, empower, and support individuals and their families."*

ERIE COUNTY BOARD OF DEVELOPMENTAL DISABILITIES

4405 Galloway Road, Sandusky, Ohio 44870

BOARD MEETING MINUTES

May 15, 2025

PRESENT

Board Members: David Danhoff, Eric Kibler, Katelyn Miller (virtual), and Mary Peters.

ECBDD Staff: Carrie Beier, Rachel Malone, and Michelle Kelley.

VISITORS SIGNED IN

Diane Corso, Jennifer Kinney, and Mike Riggle

I. CALL TO ORDER

The May 15, 2025, Board Meeting was called to order at 6:00 p.m. by President, Mr. Eric Kibler.

II. ROLL CALL

Roll Call was taken. Mr. Mark Harrington and Mrs. Stacie Schmid were absent excused. All other Board Members were present.

III. PLEDGE OF ALLEGIANCE

IV. PUBLIC COMMENT

There was no Public Comment.

V. APPROVAL OF APRIL 17, 2025, MEETING MINUTES

Mr. David Danhoff made a motion to approve the April 17, 2025, Board Meeting minutes as submitted. Mrs. Mary Peters seconded the motion. Roll call vote followed:

David Danhoff	AYE
Eric Kibler	AYE
Katelyn Miller	AYE
Mary Peters	AYE

With all members in favor, the motion passed.

VI. BOARD ACTION ITEMS

A. **Ethics Committee Report:** The Ethics Committee did not meet.

B. Finance Committee

1. Finance Committee Report

Rachel Malone reported the April financials were reviewed by the Finance Committee. Rachel shared the following:

- Revenue and expenses are on track for YTD.
- The 5-year Fiscal Forecast was reviewed.

2. Fiscal Report

The Fiscal Report for Month Ending April 30, 2025, was provided for review and approval (handout). Mrs. Mary Peters made a motion to approve the April Fiscal Report as submitted. Mrs. Katelyn Miller seconded the motion. Roll call vote followed:

David Danhoff	AYE
Eric Kibler	AYE
Katelyn Miller	AYE
Mary Peters	AYE

With all members in favor, the motion passed.

3. Resolution #: 05-04-2025

Whereas, the Erie County Board of Developmental Disabilities applied for and was awarded \$259,200 (Two Hundred Fifty-Nine Thousand Two Hundred Dollars) in Community Capital Assistance monies to purchase two properties to be owned by Summit Housing Development Corporation per ORC 5123-1-03, and

Therefore, be it resolved, that the Erie County Board of Developmental Disabilities authorizes the Superintendent to **contact the Erie County Commissioners and the Erie County Auditor immediately to inform them of approval by the Board and the need for a supplemental appropriation to the CY2025 budget:**

FROM:	Certified Unappropriated		\$259,200
TO:	Contract Services	20110-6519-530000	\$259,200

The Erie County Board of DD met this **15th day of May 2025**. Mr. David Danhoff introduced the resolution and moved its adoption. Mrs. Mary Peters seconded the motion for the adoption of said resolution; and the roll being called upon its adoption, the vote resulted as follows:

David Danhoff	AYE
Eric Kibler	AYE
Katelyn Miller	AYE
Mary Peters	AYE

Adopted: YES

C. Policy Committee Report:

Mrs. Katelyn Miller reported that the Policy Committee reviewed the following policy in April:

- Third Party Fees and Billing Policy (reviewed and revised)

The Third Party Fees and Billing Policy was reviewed and revised, and the Policy Committee recommended Board approval. Mrs. Mary Peters made a motion to approve these policies as revised. Mrs. Katelyn Miller seconded the motion. Roll call vote followed:

David Danhoff	AYE
Eric Kibler	AYE
Katelyn Miller	AYE
Mary Peters	AYE

With all members in favor, the motion passed.

VII. OLD BUSINESS

A. State of Ohio Budget Update

Carrie Beier reported that the State Budget is currently in the Senate. See Superintendent Report for more information.

VIII. NEW BUSINESS

A. Home Visiting Service Contract Extension with Ohio Department of Children & Youth SFY 2026

Mrs. Katelyn Miller made a motion to continue the provision of the Ohio Department of Children & Youth (DCY) Home Visiting Services for State Fiscal Year 2026 (July 1, 2025-June 30, 2026) and enter into contract extension with the Ohio Department of Children & Youth (DCY) to provide Home Visiting Services. Mrs. Mary Peters seconded the motion. Roll call vote followed:

David Danhoff	AYE
Eric Kibler	AYE
Katelyn Miller	AYE
Mary Peters	AYE

With all members in favor, the motion passed

B. Early Intervention (EI) Service Coordination Services Contract with Erie County Commissioners/ Erie County Family and Children First Council SFY 2026

Mrs. Katelyn Miller made a motion to continue the provision of the Ohio Department of Children & Youth (DCY) Early Intervention (EI) Service Coordination Services, for State Fiscal Year 2026 (July 1, 2025-June 30, 2026) and enter into contract with the Erie County Commissioners/ Erie County Family and Children First Council to provide Early Intervention (EI) Service Coordination Services. Mr. David Danhoff seconded the motion. Roll call vote followed:

David Danhoff	AYE
Eric Kibler	AYE
Katelyn Miller	AYE
Mary Peters	AYE

With all members in favor, the motion passed.

IX. SUPERINTENDENT REPORT

- Carrie attended the following in-person/virtual/remote meetings, trainings, and activities: Ohio Provider Resource Association Provider Friday Five's virtual, Erie County FCFC Executive Committee meeting, DCY Early Intervention Advisory Council meeting, Blue Ribbon Committee Meetings, and OACB Spring Conference.
 - **Media/Public Relations:**
 - Sandusky Register (handout):
 - *Looking bold, beautiful in blue*- April 19-20, 2025
 - *Champions for children*- May 10-11, 2025
 - **Personnel:**
 - All staff Community Day is being held on May 20th.
 - All positions are filled at this time.
 - **OACB:** Jake Dowling shared highlights from the Ohio Legislature.
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- Senate Republicans are weighing potential changes to how much money Ohio school districts can keep in reserve, though they are not fully backing a proposal passed by the House in the two-year state budget, which require school districts to reduce property tax collection if their cash reserves exceed 30% of spending from the previous year.
 - Senator Andy Brenner (R-Delaware County), who chairs the Education Committee, said modifications are likely, noting that some districts are holding reserves equal to more than 100% and in some cases, as much as 250%—of their annual expenditures. Brenner questioned whether such large reserves are appropriate, even for long-term capital projects like building construction.
 - Education advocacy groups have pushed back strongly against the House plan, warning that it could result in a “catastrophic loss” of funding for schools, leading to program cuts and a rush to place new levies on local ballots.
 - Brenner also said the Senate is reviewing whether districts should be allowed to save levy funds for projects not explicitly approved by voters.
 - Senate Finance Chair Jerry Cirino (R-Lake, Cuyahoga Counties) emphasized that any proposed reserve limits would apply only to operating funds, not construction levies. He added that lawmakers must balance the financial stability of schools with the concerns of voters seeking immediate property tax relief.
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- **Blue Ribbon Commission of Erie County:** The Commission continues to meet and we are attending meetings regarding topics that may affect those we serve or our operations. Meetings are open to the public. For future meetings and updates, you can be added to the mailing list by emailing BlueRibbon@eriecounty.oh.gov or phone 419-627-7673.
 - Carrie Beier attended the Blue Ribbon Commission Meeting held on April 22nd and 29th (minutes- see handout).



- o Several levy/property tax funded agencies are being asked to share with the Blue-Ribbon Committee their reserve cash balance amounts at a meeting to be scheduled in the future.

X. EXECUTIVE SESSION

Mr. David Danhoff made a motion to enter into executive session for **collective bargaining**, preparing for, conducting or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment. Mrs. Mary Peters seconded the motion. Roll call vote followed:

David Danhoff	AYE
Eric Kibler	AYE
Katelyn Miller	AYE
Mary Peters	AYE

With all members in favor, the motion passed.

At 6:12 p.m. the Board entered Executive Session.

At 6:31 p.m. the Board exited Executive Session.

XI. ADJOURNMENT


Mr. David Danhoff made a motion to adjourn the Board meeting at 6:32 p.m. Mrs. Mary Peters seconded the motion. Roll call vote followed:

David Danhoff	AYE
Eric Kibler	AYE
Katelyn Miller	AYE
Mary Peters	AYE


With all members in favor, the motion passed and the May Board meeting was adjourned.

XII. TRAINING

Board Member Training was held following the meeting on the topics of: IT & Records; Strategic Initiatives & Facilities; and Children's Options. The training began at approximately 6:40 p.m. and ended at 7:40 p.m.



Recording Secretary



Date