



*"The mission of the Erie County Board of Developmental Disabilities is to:  
Inspire, empower, and support individuals and their families."*

**ERIE COUNTY BOARD OF DEVELOPMENTAL DISABILITIES**

4405 Galloway Road, Sandusky, Ohio 44870

**BOARD MEETING MINUTES**

**October 16, 2025**

**PRESENT**

Board Members: David Danhoff, Mark Harrington, Eric Kibler, Katelyn Miller (virtual), Mary Peters (virtual), and Stacie Schmid.

ECBDD Staff: Carrie Beier, Rachel Malone, and Michelle Kelley.

**VISITORS SIGNED IN**

Diane Corso, Jen Kinney, Felicia Zendejas, and Mike Riggle.

**I. CALL TO ORDER**

The October 16, 2025, Board Meeting was called to order at 6:01 p.m. by President, Mr. Eric Kibler.

**II. ROLL CALL**

Roll Call was taken. All Board Members were present.

**III. PLEDGE OF ALLEGIANCE**

**IV. PUBLIC COMMENT**

There was no Public Comment.

**V. APPROVAL OF SEPTEMBER 18, 2025, MEETING MINUTES**

Mr. Mark Harrington made a motion to approve the September 18, 2025, Board Meeting minutes as submitted. Mr. David Danhoff seconded the motion. Roll call vote followed:

David Danhoff	AYE
Mark Harrington	AYE
Eric Kibler	AYE
Katelyn Miller	AYE
Mary Peters	AYE
Stacie Schmid	AYE

With all members in favor, the motion passed.

## **VI. BOARD ACTION ITEMS**

**A. Ethics Committee Report:** The Ethics Committee did not meet.

### **B. Finance Committee**

#### **1. Finance Committee Report**

The September financials were received and reviewed by the Finance Committee. The Finance Committee discussed the following:

- The Waiver Fund budget and appropriation of additional funds resolution.
- The Waiver Match Resolution.
- The drafted letter to the Budget Commission.
- Counties throughout the state with fiscal hardships.
- The 2026 draft Budget.
- Health Insurance renewal.

#### **2. Resolution #: 10-05-2025**

Whereas, the Erie County Board of Developmental Disabilities received a supplemental match invoice for FY25 in the amount of \$577,988 (Five Hundred Seventy-Seven Thousand Nine Hundred Eighty-Eight Dollars) which when included with the match required for CY25 will exceed the budgeted amount of \$1,700,000 (One Million Seven Hundred Thousand Dollars) by \$183,126 (One Hundred Eighty-Three Thousand One Hundred Twenty-Six Dollars);

Therefore, be it resolved, that the Erie County Board of Developmental Disabilities authorizes the Superintendent to **contact the Erie County Commissioners and the Erie County Auditor immediately to inform them of approval by the Board and the need for a supplemental appropriation to the CY2025 budget:**

<b>FROM: Certified Unappropriated</b>	<b>\$183,126</b>
<b>TO: Res/Waiver Services</b>	<b>20140-6500-531000</b>
	<b>\$183,126</b>

The Erie County Board of DD met this **16<sup>th</sup> DAY OF OCTOBER 2025**. Mr. David Danhoff introduced the resolution and moved its adoption. Mrs. Stacie Schmid seconded the motion for the adoption of said resolution; and the roll being called upon its adoption, the vote resulted as follows:

David Danhoff	AYE
Mark Harrington	AYE
Eric Kibler	AYE
Katelyn Miller	AYE
Mary Peters	AYE
Stacie Schmid	AYE

**Resolution Adopted: YES**

#### **3. Resolution #: 10-06-2025**

The Erie County Commissioners require a Board **THEN and NOW resolution** for expenses exceeding \$5,000.00 that are being submitted for payment without a previously encumbered purchase order. The resolution authorizes payment to

**TREASURER, STATE OF OHIO** for services in the amount of **\$395,777.00 (Three Hundred Ninety-Five Thousand, Seven Hundred Seventy-Seven Dollars and 00/100 Cents).**

**RESOLUTION OF THE ERIE COUNTY BOARD OF DD FOR THE PURPOSE OF AUTHORIZING PAYMENT TO TREASURER, STATE OF OHIO.**

The Erie County Board of DD met this **16<sup>th</sup> DAY OF OCTOBER 2025**. Mrs. Stacie Schmid introduced the following resolution and moved its adoption:

**WHEREAS, TREASURER, STATE OF OHIO (Inv# ERIE FY26 Q2 WAV for October 2025 to December 2025 WAVR1 services) requires payment for goods and/or services provided; NOW, THEREFORE BE IT RESOLVED BY THE ERIE COUNTY BOARD OF DD:**

**THAT TREASURER, STATE OF OHIO is herewith approved for payment in the amount of \$395,777.00 (Three Hundred Ninety-Five Thousand, Seven Hundred Seventy-Seven Dollars and 00/100 Cents) provided for the Erie County Board of DD out of appropriation account #20140-6500-531000 Residential Waiver Services line.**

THAT the Erie County Board of DD hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board; and that all deliberations of this Board and of its committees, if any, which result in formal action, were taken in meetings open to the public, in full compliance with the applicable legal requirements of the Revised Code.

Mr. Mark Harrington seconded the motion for the adoption of said resolution; and the roll being called upon its adoption, the vote resulted as follows:

David Danhoff	AYE
Mark Harrington	AYE
Eric Kibler	AYE
Katelyn Miller	AYE
Mary Peters	AYE
Stacie Schmid	AYE

**Resolution Adopted: YES**

**4. Fiscal Report**

The Fiscal Report for Month Ending September 30, 2025, was provided for review and approval (handout). Mr. Mark Harrington made a motion to approve the September Fiscal Report as submitted. Mr. David Danhoff seconded the motion. Roll call vote followed:

David Danhoff	AYE
Mark Harrington	AYE
Eric Kibler	AYE
Katelyn Miller	AYE

Mary Peters	AYE
Stacie Schmid	AYE

With all members in favor, the motion passed.

**C. Policy Committee Report:**

Mrs. Stacie Schmid reported that the Policy Committee reviewed the following policy in October:

- Ethics Council Policy (reviewed and revised)

The Ethics Council Policy was reviewed and revised, and the Policy Committee recommended Board approval. Mrs. Katelyn Miller made a motion to approve these policies as revised. Mr. Mary Peters seconded the motion. Roll call vote followed:

David Danhoff	AYE
Mark Harrington	AYE
Eric Kibler	AYE
Katelyn Miller	AYE
Mary Peters	AYE
Stacie Schmid	AYE

With all members in favor, the motion passed.

**VII. OLD BUSINESS**

**A. ORC 5126.021 Membership of County Boards**

Carrie Beier continues to reach out to the Erie County Commissioners' office to check on the status of the three Board Member applications we received to fill our vacant seat with someone who receives our services, per ORC 5162.021.

**VIII. NEW BUSINESS**

**A. OACB Annual Board Meeting Representative**

Carrie Beier reported that the annual OACB Conference will be held 11/19-11/21/25. If any Board Members are interested in attending, please contact Michelle.

Mrs. Katelyn Miller made a motion to approve that Carrie Beier serve as the Erie County Delegate Representative at the OACB Annual Board Meeting in November of 2025. Mr. Eric Kibler seconded the motion. Roll call vote followed:

David Danhoff	AYE
Mark Harrington	AYE
Eric Kibler	AYE
Katelyn Miller	AYE
Mary Peters	AYE
Stacie Schmid	AYE

With all members in favor, the motion passed.

## **B. Erie County Budget Commission Request**

Carrie Beier reported that due to rising costs, growing demand for services, insufficient budgeted funding, and essential services, the ECBDD will need the full voter approved 3.0 mill levy for calendar year 2026.

Mrs. Stacie Schmid made a motion to approve the Board send a letter to the Erie County Budget Commission requesting a revote to consider the full collection of the voter-approved 3.0 Mill Levy Collection for CY2026. Mr. David Danhoff seconded the motion. Roll call vote followed:

David Danhoff	AYE
Mark Harrington	AYE
Eric Kibler	AYE
Katelyn Miller	AYE
Mary Peters	AYE
Stacie Schmid	AYE

With all members in favor, the motion passed.

## **IX. SUPERINTENDENT REPORT**

- Carrie attended the following in-person/virtual/remote meetings, training, and activities: Ohio Provider Resource Association Provider Friday Five's virtual, Erie County FCFC Executive Committee meeting, FCFC Quarterly Council meeting, SEC Superintendent OACB Committee, Board Member Informational meeting, EI Committee meeting, Clearwater COG Board meeting, Ohio Children's Alliance Symposium, Family Initiatives Board meeting, Complex Kids – Pete Schade meeting, OPRA Leadership Conference, Greater Sandusky Partnership Annual meeting, Sandusky City Schools 5-K Run "United", and Erie County CORSA training.
- **Media/Public Relations:**
  - Sandusky Register: *Proving a point with poverty simulator - 9/26/25* (handout)
- **Personnel:**
  - We posted internally to fill an open SSA Assistant position. An internal candidate will be taking the position. The Individual and Family Supports Director will be planning the transition and training for staff. We will post the open position once all transition plans have been finalized.
  - We have worked with our health insurance broker (Digital One) and will be renewing our medical, dental, and vision with our current vendor for one year. I have reached out to Matt Wilson, Erie County HR Director, to explore the possibility of becoming part of the county health insurance plan.
- **OACB:**
  - The following DD Boards will be on the ballot in November 2025:
    - Ashtabula: 2.0 -mill renewal (10 years)
    - Huron: 1-mill renewal (10 years)
    - Jackson: 1-mill renewal (10 years)
    - Lawrence: 2.5-mill new (Continuing)
    - Mahoning: 3-mill renewal (Continuing)
    - Marion: 3-mill replacement (10 years)
    - Miami: 2.5-mill renewal (10 years)

Montgomery: 6.03-mill renewal (8 years)

Morrow: 3-mill (with .25-mill reduction) replacement (Continuing)

Perry: 1.5-mill additional (Continuing)

Pike: 0.8-mill renewal (10 years)

Sandusky: 2.0-mill renewal (5 years)

Stark: 1.6-mill additional (Continuing)

Union: 3.8-mill renewal (5 years)

Washington: 3.6-mill replacement (Continuing)

(Montgomery County has a 6.03-mill renewal that is not a single purpose levy for the county board, but part of a combined Human Services Levy that funds multiple health and human service agencies across the county.)

- Legislative updates: See handouts on:
  - Governor DeWine's Property Tax Workgroup Recommendations Report
  - Highlights of Ohio Legislation impacting DD boards
- **DODD:** DODD is moving forward with transitioning to the InterRAI assessment for those we serve. We will be using Clearwater COG to provide assessors needed to do the assessment. This change will affect families, individuals, and staff. We will share more details as this begins to roll out.
- **Misc:**
  - Staff will be representing Erie Bd. DD at Cedar Point Trick or Treat event on October 22<sup>nd</sup>.
  - Sara Lawson has been chosen to serve as Executive Director for Clearwater COG. Sara brings 30 plus years of experience in the DD system at both the local and state level. Sarah will begin her role with the Clearwater COG on December 1<sup>st</sup>. Nancy Richards will assist with the transition in December.
  - Maureen Corcoran has resigned as Ohio's Medicaid Director as of October 31<sup>st</sup>. Her replacement has yet to be announced.
  - LeeAnne Cornyn has resigned her position as the Ohio Director of Behavioral Health to pursue other opportunities. Tia Marcel Moretti will serve as interim director until a new director is named.

## **X. EXECUTIVE SESSION**

Mr. Mark Harrington made a motion to enter into executive session for **personnel matters**, to consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or official. Mr. David Danhoff seconded the motion. Roll call vote followed:

David Danhoff	AYE
Mark Harrington	AYE
Eric Kibler	AYE
Katelyn Miller	AYE
Mary Peters	AYE
Stacie Schmid	AYE

With all members in favor, the motion passed.

At 6:27 p.m. the Board entered Executive Session.

At 6:43 p.m. the Board exited Executive Session.

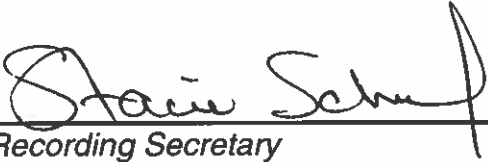
Mr. Eric Kibler made a motion to approve the renewal of the Superintendent's Contract, as presented, for a term of three years, January 1, 2026 through December 31, 2028. The Board President is authorized to execute the Contract on behalf of the Board. Mrs. Stacie Schmid seconded the motion. Roll call vote followed:

David Danhoff	AYE
Mark Harrington	AYE
Eric Kibler	AYE
Katelyn Miller	AYE
Mary Peters	AYE
Stacie Schmid	AYE

With all members in favor, the motion passed.

#### **XI. ADJOURNMENT**

Mr. Mark Harrington made a motion to adjourn the Board meeting at 6:45 p.m. Mrs. Stacie Schmid seconded the motion. With all members in favor, the motion passed and the October Board meeting was adjourned.

  
Recording Secretary

11-22-25  
Date