



*"The mission of the Erie County Board of Developmental Disabilities is to:  
Inspire, empower, and support individuals and their families."*

**ERIE COUNTY BOARD OF DEVELOPMENTAL DISABILITIES**

4405 Galloway Road, Sandusky, Ohio 44870

**BOARD MEETING MINUTES**

**January 22, 2026**

**PRESENT**

Board Members: David Danhoff, Eric Kibler, Mary Peters, and Stacie Schmid.

ECBDD Staff: Carrie Beier, Rachel Malone, and Michelle Kelley.

**VISITORS SIGNED IN**

Diane Corso, Mike Riggle, and Felicia Zendejas.

**I. CALL TO ORDER**

The January 22, 2025, Board Meeting was called to order at 6:01 p.m. by President, Mr. Eric Kibler.

**II. ROLL CALL**

Roll Call was taken. All Board Members were present.

**III. PLEDGE OF ALLEGIANCE**

**IV. PUBLIC COMMENT**

There was no Public Comment.

**V. APPROVAL OF NOVEMBER 20, 2025, MEETING MINUTES**

Mr. David Danhoff made a motion to approve the November 20, 2025, Board Meeting minutes as submitted. Mrs. Mary Peters seconded the motion. With all members in favor, the motion passed.

**VI. BOARD ACTION ITEMS**

A. **Ethics Committee Report:** The Ethics Committee did not meet.

## **B. Finance Committee**

### **1. Finance Committee Report**

Rachel Malone reported the November and December financials were reviewed by the Finance Committee. Rachel shared the following:

- Year end 2025 financials were reviewed. Revenue at 98%, Expenses at 93%
- The full 3.0 mill levy will be collected in 2026. The 2026 Final Budget reflects this amount.

### **2. Fiscal Report**

The Fiscal Reports for Month Ending November 30, 2025 and Month Ending December 31, 2025 were provided for review and approval (handout). Mrs. Stacie Schmid made a motion to approve the November and December Fiscal Reports as submitted. Mrs. Mary Peters seconded the motion. With all members in favor, the motion passed.

### **3. 2026 Budget**

Rachel Malone shared that the 2026 Budget was approved by the Erie County Commissioners in December of 2025. A copy of the approved/final 2026 Budget was added to Board Members meeting binder.

### **4. Then & Now Resolution Ninke Lawn Service**

#### **Resolution #: 01-01-2026**

The Erie County Commissioners require a Board **THEN and NOW Resolution** for expenses that are being submitted for payment without a previously encumbered purchase order. This **THEN and NOW Resolution** confirms that the DD Board had insufficient money on appropriation account #20110-6520-530000 Building Contract Line at year end **2025** (THEN) and has sufficient money in the expense line item in **2026** (NOW) to pay this invoice.

#### **RESOLUTION OF THE ERIE COUNTY BOARD OF DD FOR THE PURPOSE OF AUTHORIZING PAYMENT TO NINKE LAWN SERVICE, INC.**

The Erie County Board of DD met this **22<sup>nd</sup> DAY OF JANUARY 2026.**

Mrs. Stacie Schmid introduced the following resolution and moved its adoption:

**WHEREAS, NINKE LAWN SERVICE, INC (reimbursement of December 2025 services (inv #CI-9773) requires payment for goods and/or services provided; NOW, THEREFORE BE IT RESOLVED BY THE ERIE COUNTY BOARD OF DD:**

**THAT NINKE LAWN SERVICE, INC is herewith approved for payment in the amount of \$4,600.00 (Four Thousand, Six Hundred dollars and 00/100 Cents) provided for the Erie County Board of DD out of appropriation account #20110-6520-530000 Building Contract Line.**

THAT the Erie County Board of DD hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board; and that all deliberations of this Board and of its committees, if any, which result in formal action, were taken in meetings open to the public, in full compliance with the applicable legal requirements of the Revised Code.

Mrs. Mary Peters seconded the motion for the adoption of said resolution; and the roll being called upon its adoption, the vote resulted as follows:

David Danhoff	AYE
Eric Kibler	AYE
Mary Peters	AYE
Stacie Schmid	AYE

**Adopted: YES**

**5. Then & Now Resolution Summit Housing  
Resolution #: 01-02-2026**

The Erie County Commissioners require a Board **THEN and NOW Resolution** for expenses exceeding \$5,000.00 that are being submitted for payment without a previously encumbered purchase order. This **THEN and NOW Resolution** confirms that the DD Board had insufficient money on appropriation account #20110-6523-532000 Professional Services line at year end 2025 (THEN) and has sufficient money in the expense line item in 2026 (NOW) to pay this invoice.

The resolution authorizes payment to **SUMMIT HOUSING DEVELOPMENT CORP (inv #004854)** services in the amount of **\$8,734.87 (Eight Thousand, Seven Hundred, Thirty-four Dollars and 87/100 Cents)**.

**RESOLUTION OF THE ERIE COUNTY BOARD OF DD FOR THE PURPOSE OF AUTHORIZING PAYMENT TO SUMMIT HOUSING DEVELOPMENT CORP.**

The Erie County Board of DD met this **22<sup>nd</sup> DAY OF JANUARY 2026.**  
Mr. David Danhoff introduced the following resolution and moved its adoption:

**WHEREAS, SUMMIT HOUSING DEVELOPMENT CORP, requires payment for goods and/or services provided; NOW, THEREFORE BE IT RESOLVED BY THE ERIE COUNTY BOARD OF DD:**

**THAT SUMMIT HOUSING DEVELOPMENT CORP is herewith approved for payment in the amount of \$8,734.87 (Eight Thousand, Seven Hundred, Thirty-four Dollars and 87/100 Cents) provided for the Erie County Board of DD out of appropriation account #20110-6523-532000 Professional Services line.**

THAT the Erie County Board of DD hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board; and that all deliberations of this Board and of its committees, if any,

which result in formal action, were taken in meetings open to the public, in full compliance with the applicable legal requirements of the Revised Code.

Mrs. Mary Peters seconded the motion for the adoption of said resolution; and the roll being called upon its adoption, the vote resulted as follows:

David Danhoff	AYE
Eric Kibler	AYE
Mary Peters	AYE
Stacie Schmid	AYE

**Adopted: YES**

**6. Then & Now Resolution Treasurer, State of Ohio  
Resolution #: 01-03-2026**

The Erie County Commissioners require a Board **THEN and NOW Resolution** for expenses exceeding \$5,000.00 that are being submitted for payment without a previously encumbered purchase order. The resolution authorizes payment to **TREASURER, STATE OF OHIO** for services in the amount of **\$11,402.10 (Eleven Thousand, Four Hundred and two Dollars and 10/100 Cents).**

**RESOLUTION OF THE ERIE COUNTY BOARD OF DD FOR THE PURPOSE OF AUTHORIZING PAYMENT TO TREASURER, STATE OF OHIO.**

The Erie County Board of DD met this **22<sup>nd</sup> DAY OF JANUARY 2026.**  
Mr. David Danhoff introduced the following resolution and moved its adoption:

**WHEREAS, TREASURER, STATE OF OHIO requires payment for goods and/or services provided; NOW, THEREFORE BE IT RESOLVED BY THE ERIE COUNTY BOARD OF DD:**

**THAT TREASURER, STATE OF OHIO is herewith approved for payment in the amount of \$11,402.10 (Eleven Thousand, Four Hundred and two Dollars and 10/100 Cents). provided for the Erie County Board of DD out of appropriation account **#20110-6524-530000 Individual Budget Services line for November 2025 services.****

THAT the Erie County Board of DD hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board; and that all deliberations of this Board and of its committees, if any, which result in formal action, were taken in meetings open to the public, in full compliance with the applicable legal requirements of the Revised Code.

Mrs. Mary Peters seconded the motion for the adoption of said resolution; and the roll being called upon its adoption, the vote resulted as follows:

David Danhoff	AYE
Eric Kibler	AYE
Mary Peters	AYE
Stacie Schmid	AYE

**Adopted: YES**

**C. Policy Committee Report:**

Mrs. Stacie Schmid reported that the Policy Committee reviewed the following policies in January:

- Information Technology, General Operations and Security Policy (reviewed and revised)
- Confidentiality of Protected Health Information and Personally Identifiable Information Policy (reviewed and revised)
- Personnel Policy Manual (reviewed and revised)

The above policies were reviewed and revised, and the Policy Committee recommended Board approval. Mrs. Stacie Schmid made a motion to approve these policies as revised. Mrs. Mary Peters seconded the motion. With all members in favor, the motion passed.

**VII. OLD BUSINESS**

**A. Board Member Open Seat Update**

Carrie Beier reported to Board Members that Erie County Commissioners have appointed new Board Member, Pamela Hall. Pamela was appointed to fill the vacant seat of Katelyn Miller, who was not reappointed. We will plan to administer the Oath of Office to Pamela at the February Board meeting and her term runs through 12/31/29.

Two Board Member seats remain open, including an appointment of a person we serve (per ORC requirement). The remaining open seats are both Erie County Commissioner appointed. Board Members will write a letter to the Commissioners to express concerns with leaving the seats open and request that they be filled as soon as possible.

**B. 2026 Election of Board Officers**

Nominations for Election of Officers were proposed and discussed. Mrs. Stacie Schmid made a motion to elect the following as the 2026 Board Officers:

- President, Mr. Eric Kibler
- Vice President, Mr. David Danhoff
- Secretary, Mrs. Mary Peters

Mrs. Mary Peters seconded the motion. With all members in favor, the motion passed.

### **C. 2026 Board Committee Appointments**

Appointments for Board Committees were proposed and discussed. Mr. David Danhoff made a motion to approve the following committee appointments:

- Ethics Committee- Stacie Schmid, Eric Kibler, Mary Peters
- Finance Committee- David Danhoff, Eric Kibler, Mary Peters
- Policy Committee- Stacie Schmid, Mary Peters
- Appeals Committee- Eric Kibler, Stacie Schmid
- Superintendent Review Committee- Eric Kibler, Stacie Schmid, Mary Peters

Mrs. Mary Peters seconded the motion. With all members in favor, the motion passed.

## **VIII. NEW BUSINESS**

### **A. Declaration of School Age Program**

Mrs. Stacie Schmid made a motion to declare the Erie County Board of Developmental Disabilities has elected to not participate in the provision of educational services to school age children ages six through twenty-one years of age for the 2026-2027 school year. This is the annual notification required by Ohio Revised Code 5126.04. Mrs. Mary Peters seconded the motion. With all members in favor, the motion passed.

### **B. Special Olympics Donation**

Mrs. Mary Peters made a motion to approve the Erie County Board of DD use donated funds to make a donation to the Special Olympics of Erie County up to the amount of \$5,000.00 for sports program needs. Mrs. Stacie Schmid seconded the motion. With all members in favor, the motion passed.

### **C. Clearwater COG Designee Authorization**

Mr. David Danhoff made a motion that if the Superintendent of the ECBDD is unavailable to serve as the Board's authorized representative at Clearwater COG Council meetings and in all Council business, the ECBDD appoints Felicia Zendejas, Director of IFS, to serve as the designated representative. Mrs. Mary Peters seconded the motion. With all members in favor, the motion passed.

## **IX. STRATEGIC PLAN REPORT**

Carrie Beier reported that the year-end 2025 Strategic Plan Report will be deferred to the February Board Meeting.

## **X. SUPERINTENDENT REPORT**

- Carrie attended the following in-person/virtual/remote meetings, training, and activities: Ohio Provider Resource Association Provider Friday Five's virtual, Erie County FCFC executive meeting, Erie FCFC Advisory Council, Superintendent OACB SEC meetings, Erie SOS Seniors & Taxes Town Hall, Clearwater and COG Board meetings.
- **Media/Public Relations:** Sandusky Register articles: none.
- **Personnel:** Morgan Bradberry, SSA assistant, has resigned.
- **Agency Emergency Plan:** see attached.
- **OACB: Funding the Future - Fiscal Sustainability**

OACB is pleased to announce that Tyler Davis has joined the association's member support team in a consulting capacity as Fiscal Sustainability Advisor. In this role, Tyler will support the association and county boards in strengthening fiscal management practices, advancing long-term sustainability planning, and aligning local financial strategies with statewide policy and system reform efforts.

Tyler brings extensive experience in public-sector finance, local government operations, and fiscal analysis. A certified public accountant (CPA), Tyler is currently the principal at DAT Finance, an accounting, tax, and fractional CFO firm in Sidney. Previously, he held positions at both the Ohio Auditor of State's office and the Shelby and Champaign County Boards of DD, working directly with public entities to improve budgeting practices, strengthen internal controls, enhance financial transparency, and support sound decision-making in complex regulatory environments.

As Fiscal Sustainability Advisor, Tyler will provide technical assistance and consultation to county boards on a wide range of fiscal and operational topics, including reviewing and improving business operations, supporting budgeting and expenditure tracking, developing short- and long-term financial forecasts, analyzing cost drivers—particularly within high-cost Home and Community-Based Services—and identifying opportunities for cost containment and diversified revenue strategies.

He will also collaborate closely with OACB staff on statewide initiatives, including policy development and the Funding the Future fiscal sustainability work, translating local fiscal insights into practical, scalable system-level recommendations. Tyler's work to date has consistently focused on aligning financial practices with service outcomes, compliance requirements, and long-term system stability, demonstrating a keen understanding of how fiscal policy and local financial decisions directly affect people with developmental disabilities and their families.

Tyler holds a master's degree in accounting from Wright State University and a BA in Accounting and Business/Management from Bluffton University. He lives in Sidney with his wife, Taylor, and their two sons, with another baby due in June.

- **OACB: Legislative Advisor, Jake Dowling from Dec. 5, 2025: Four property tax bills advance to the governor's desk:** The legislature passed four bills aimed at slowing the growth of property tax increases and changing how property taxes are collected. The bills—House Bill 309, House Bill 129, House Bill 186, and House Bill 335—were primarily introduced by **Representative David Thomas** (R-Ashtabula, Trumbull) and **Representative Jim Hoops** (R-Fulton, Williams, Henry, and Defiance). Below is a summary and potential impact of each of these bills.

**House Bill 309:** [HB 309](#) allows county budget commissions to reduce any new voter-approved levy after a year of collections if the county budget commission finds the levy's collections "excessive" or "unnecessary." Renewal levies are allowed to be reduced immediately upon voter approval. Prior to any levy reduction, it is required that county boards be able to present the case for the needed funds in front of the county budget commission.

**House Bill 129:** [HB 129](#) adds current emergency and substitute levies to the millage that counts toward the 20-mill minimum that schools must collect for basic operations. Beginning in tax year 2026, the bill will reduce the number of schools that will be on the 20-mill floor and reduce the number of homeowners seeing a property value rise, affecting roughly 211 school districts and eliminating an estimated \$609 million in tax growth over three years. The bill also restores emergency (fixed-sum) levies that were eliminated in the state budget, allowing districts to renew existing emergency or substitute levies but with new rules.

**House Bill 186:** [HB 186](#) creates a property tax credit for *owners* in districts on the 20-mill floor, tied to the rate of inflation, to limit increases. The credit is estimated to cost roughly \$1.7 billion over the next three years and is applied retroactively for the last two **years** in those districts. The bill ensures that affected school districts receive the same revenue they received in tax year 2024 to offset the credit. It also changes the existing 10% and 2.5% property tax rollbacks for residential property to a combined total of 15.38%, while eliminating the rollback for rental and other non-owner-occupied homes. Finally, HB 186 eliminates any expanded sales tax holiday scheduled for August 2026.

**House Bill 335:** [HB 335](#) requires county budget commissions to adjust inside-millage property tax levies during reappraisal years so that collections do not grow faster than inflation. The bill also allows a city, township, or other local government to ask the commission to raise its rate if a reappraisal would otherwise cause it to collect less than the previous year. Additionally, if a community chooses to temporarily reduce one of these tax rates, future limits will be based on the amount collected before the voluntary reduction, so there is no penalty for lowering taxes.

Altogether, the property tax bill package is estimated to provide roughly \$3 billion in savings to homeowners. House Ways and Means Chair **Bill Roemer** (R-Summit) said this week that his committee will continue working on property tax issues in 2026, reviewing areas such as “fairness and efficiencies.” As of Wednesday, the bills had not yet been delivered to the governor, although they are expected to be sent to his desk soon.

**What does this mean for county boards?** While county boards do not receive inside millage, these bills affect how property taxes are managed statewide. House Bill 309 is especially important for county boards because it allows county budget commissions to reduce voter-approved levies they determine to be “excessive” or “unnecessary.” This makes it critical for boards to clearly justify their needs during the required hearings.

House Bills 129, 186 and 335 primarily affect school districts and inside-millage levies by limiting revenue growth, capping tax increases tied to inflation, and changing homeowner tax credits. These initiatives emphasize how legislators have a continued interest in property tax reform going into 2026.

**What’s coming in 2026?** Numerous bills remain under consideration in the Ohio Legislature that could directly or indirectly affect people with developmental disabilities, their families, and county boards. While some proposals continue to focus

on property taxes, others address agency operations, accessible housing, and how income is considered in Medicaid funding for people with developmental disabilities.

2026 will also serve as the lead-up to the gubernatorial election, with Vivek Ramaswamy and Dr. Amy Acton widely expected to be the nominees of the Republican and Democratic parties, respectively. The election will set the stage for new state department leadership and the development of the SFY 2027 operating budget.

Throughout 2026, there will be many opportunities for people with developmental disabilities, their families, and county boards to engage in advocacy. OACB will share information about these opportunities as they arise.

- **Ohio Developmental Disabilities System – Yesterday-Today-Tomorrow**  
Statewide Industry Discussion – Funding the Future-
  - What are the service costs drivers in Medicaid/Waiver system
  - Local dollars service costs clarity.
  - County Board operations and role clarification and realignment.
  - What concepts, concerns and strengths resonate across counties?
  - What are the service system gaps?

#### **X. EXECUTIVE SESSION**

There was no Executive Session.

#### **XI. ADJOURNMENT**

Mrs. Stacie Schmid made a motion to adjourn the Board meeting at 6:45 p.m. Mrs. Mary Peters seconded the motion. With all members in favor, the motion passed and the January Board meeting was adjourned.

  
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Recording Secretary

  
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Date