



*"The mission of the Erie County Board of Developmental Disabilities is to:
Inspire, empower, and support individuals and their families."*

ERIE COUNTY BOARD OF DEVELOPMENTAL DISABILITIES

4405 Galloway Road, Sandusky, Ohio 44870

BOARD MEETING MINUTES

August 20, 2026

PRESENT

Board Members: Pamela Hall, Mark Harrington, Eric Kibler, Mary Peters, and Stacie Schmid.

ECBDD Staff: Carrie Beier, Rachel Malone, and Michelle Kelley.

VISITORS SIGNED IN

Diane Corso, Jen Kinney, and Felicia Zendejas.

I. CALL TO ORDER

The August 20, 2026, Board Meeting was called to order at 6:01 p.m. by President, Mr. Eric Kibler.

II. ROLL CALL

Roll Call was taken. Mr. David Danhoff was absent excused. All other Board Members were present.

III. PLEDGE OF ALLEGIANCE

IV. PUBLIC COMMENT

There was no Public Comment.

V. APPROVAL OF JUNE 18, 2026, MEETING MINUTES

Mr. Mark Harrington made a motion to approve the June 18, 2026, Board Meeting minutes as submitted. Mrs. Mary Peters seconded the motion. With all members in favor, the motion passed.

VI. BOARD ACTION ITEMS

A. Ethics Committee Report: The Ethics Committee did not meet.

B. Finance Committee

1. Finance Committee Report

Rachel Malone reported the June & July financials were reviewed by the Finance Committee. Rachel shared the following:

- Revenue and expenses are on track for YTD.
- Received second disbursement of levy collections, which will appear in the August report.
- SSA negotiations have been scheduled for early October. The current 3-year contract expires on October 31, 2026.
- Carrie and Rachel will be meeting with the Budget Commission in the coming weeks.
- Transfer of General Funds to Waiver Funds, to cover waiver match, was discussed.
- The FY26 Waiver Match Supplemental Appropriation was discussed.

2. Fiscal Report

The Fiscal Report for Months Ending June 30, 2026, and July 31, 2026 were provided for review and approval (handout). Mrs. Mary Peters made a motion to approve the June and July Fiscal Reports as submitted. Mrs. Stacie Schmid seconded the motion. With all members in favor, the motion passed.

3. Financial Resolution

Resolution #: 08-06-2026

Whereas, the Erie County Board of Developmental Disabilities received a supplemental match invoice for FY26 in the amount of \$430,888 (Four Hundred Thirty Thousand Eight Hundred Eighty-Eight Dollars) which when included with the match required for CY26 will exceed the budgeted amount of \$2,060,000 (Two Million Sixty Thousand Dollars) by \$142,768 (One Hundred Forty-Two Thousand Seven Hundred Sixty-Eight Dollars);

Therefore, be it resolved, that the Erie County Board of Developmental Disabilities authorizes the Superintendent to **contact the Erie County Commissioners and the Erie County Auditor immediately to inform them of approval by the Board and the need for a supplemental appropriation to the CY2026 budget:**

FROM:	Certified Unappropriated		\$142,768
TO:	Res/Waiver Services	20140-6500-531000	\$142,768

The Erie County Board of DD met this **20th DAY OF AUGUST 2026**. Mrs. Mary Peters introduced the resolution and moved its adoption. Mr. Mark Harrington seconded the motion for the adoption of said resolution; and the roll being called upon its adoption, the vote resulted as follows:

Pam Hall	AYE
Mark Harrington	AYE

Eric Kibler	AYE
Mary Peters	AYE
Stacie Schmid	AYE

Resolution Adopted: YES

4. Then & Now Resolution

Resolution #: 08-07-2026

The Erie County Commissioners require a Board **THEN and NOW resolution** for expenses that are being submitted for payment without a previously encumbered purchase order. This **THEN and NOW resolution** confirms that the DD Board had insufficient money on appropriation account #20140-6500-531000 Residential Waiver Line at year end **2025** (THEN) and has sufficient money in the expense line item in **2026** (NOW) to pay this invoice.

RESOLUTION OF THE ERIE COUNTY BOARD OF DD FOR THE PURPOSE OF AUTHORIZING PAYMENT TO TREASURER, STATE OF OHIO.

The Erie County Board of DD met this **20th DAY OF AUGUST 2026.** Mrs. Stacie Schmid introduced the following resolution and moved its adoption:

WHEREAS, TREASURER, STATE OF OHIO (reimbursement of July 2025 to June 2026 services (Inv #ERIE FY26 SUP WAV) requires payment for goods and/or services provided; NOW, THEREFORE BE IT RESOLVED BY THE ERIE COUNTY BOARD OF DD:

THAT TREASURER, STATE OF OHIO is herewith approved for payment in the amount of \$430,888.00 (Four Hundred, Thirty Thousand and Eight Hundred and Eighty-eight Dollars and 00/100 Cents) provided for the Erie County Board of DD out of appropriation account #20140-6500-531000 Residential Waiver Line.

THAT the ERIE COUNTY BOARD OF DD hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board; and that all deliberations of this Board and of its committees, if any, which result in formal action, were taken in meetings open to the public, in full compliance with the applicable legal requirements of the Revised Code.

Mr. Mark Harrington seconded the motion for the adoption of said resolution; and the roll being called upon its adoption, the vote resulted as follows:

Pamela Hall	AYE
Mark Harrington	AYE
Eric Kibler	AYE
Mary Peters	AYE
Stacie Schmid	AYE

Adopted: YES

C. Policy Committee Report:

Mrs. Mary Peters reported that the Policy Committee reviewed the following policies in July & August:

- Help Me Grow Home Visiting (reviewed and revised)
- Universal Precautions (reviewed and revised)
- Emergency Operations (reviewed and revised)
- Civil Rights Policy (reviewed and revised)
- Service & Support Administration Policy (reviewed and revised)
- Participation of Citizens at Board Meeting (reviewed and revised)

All policies were reviewed and revised, and the Policy Committee recommended Board approval. Mr. Mark Harrington made a motion to approve these policies as revised. Mrs. Stacie Schmid seconded the motion. With all members in favor, the motion passed.

VII. DEPARTMENT REPORT

A. Strategic Plan Report- Mid Year 2026

The Strategic Plan Mid-Year Progress Report for January-June 2026 was shared with Board Members (handout). Carrie Beier reviewed the report.

VIII. OLD BUSINESS

A. Board Member Open Seat Update

One Board Member seat remains vacant. This is an Erie County Commissioner appointed seat and per ORC guidelines shall be filled by an individual we serve. Carrie Beier continues to reach out to the Commissioners to check on the status or plan for appointment of this seat.

B. Department of Children & Youth Update

Carrie Beier reported Early Intervention (EI) is currently fully funded by local dollars. New proposed legislation would reimburse 50% of funds to county boards. Additional funding will need to be sought to make this a mandated service. Superintendents are concerned about this across the state due to rising property taxes and levies not passing. Carrie will continue to share information with Board Members as it becomes available.

IX. NEW BUSINESS

A. Table of Organization

The current Table of Organization was distributed to Board Members for reference. Carrie Beier reported that PT Receptionist, Jim Meade, resigned in July of 2026 and Jackie Woodruff, FT Business & Finance Assistant, will retire on September 1, 2026. Carrie has reached out to the Union and communicated the following Table of Organization changes:

- Eliminate the PT Records Clerk position and eliminate one PT Receptionist position to create a new FT position titled, Records Clerk/Receptionist. Mr. Mark Harrington made a motion to approve this change. Mrs. Mary Peters seconded this motion. With all members in favor, the motion passed.

- Reduce the FT Business & Finance Assistant Position to PT, 24 hours per week. Mrs. Mary Peters made a motion to approve this change. Mrs. Stacie Schmid seconded the motion. With all members in favor, the motion passed.

The Table of Organization will be updated to reflect these changes. The total number of FT positions will remain at 51 and the total number of part time positions reduced from 6 to 5. The Total # of positions will be reduced from 57 to 56.

B. Superintendent Summer Conference- Sustainability/ Statewide-ness

Carrie Beier attended the Summer Superintendent Conference on 8/6-8/7/26. Topics covered included: Medicaid waivers, state wideness, sustainability, compliance, funding, and regionalization thru COGs.

X. SUPERINTENDENT REPORT

Carrie attended the following in-person/virtual/remote meetings, trainings, and activities: Superintendent SEC OACB meeting, Ohio Provider Resource Association Provider Friday Five's virtual meeting, FCFC Executive Committee & Council meeting, Clearwater COG Board meeting, State OECAC Advisory Meeting, Erie Co. Blue Ribbon Captive Insurance Initiative meeting, SEC Summer Superintendent Conference, and OACB Child & Family Advisory Committee meeting.

Media/Public Relations:

- *My Personal Journey-* Sandusky Bay City Life Style publication April 2026 (handout)

Personnel:

- All staff Coffee with Carrie & Directors held July 28th.
- Jackie Woodruff, Business & Finance Assistant, will retire on Sept. 1st and Jim Meade, Receptionist, resigned in July 2026. Leadership is assessing the Board's operational needs, staffing requirements, and workload demands for these positions as we move forward.

DODD- Ohio Department of Medicaid:

The Ohio Department of Medicaid has launched a new online tool called the Customer Experience Management System (CEMS). This tool is available to people enrolled in the following Home and Community-Based Services (HCBS) programs:

- Assisted Living
- Ohio Home Care
- PASSPORT
- Individual Options - DD
- Level One - DD
- SELF - DD
- Specialized Recovery Services

CEMS provides an easy way for individuals to ask questions, or report concerns about their HCBS services, service plan, or living situation using a computer or mobile device.

We encourage individuals, providers, case managers, recovery managers and service and support administrators to use and share this resource, helping people connect directly with state staff teams. State agencies will work together to ensure any concerns submitted through CEMS are routed to the appropriate team for review and resolution.

To learn more, visit our YouTube page and watch a short video about CEMS visit: [CEMS Introduction Video](#).

To begin using CEMS, you can submit a concern or ask a question by visiting: <https://contact.medicaid.ohio.gov>.

OACB Legislative Update

The Ohio Department of Medicaid (ODM) has posted [proposed rule OAC 5160:1-4-07](#), which outlines Group VIII Work and Community Engagement Requirements.

What does this mean for county boards?

The proposed rule provides additional detail on how Ohio plans to implement the federally required work and community engagement requirements for the Medicaid expansion population. While people enrolled on DD waivers are exempt from the requirements, the proposed definition of "medically frail" could affect people who receive county board services but are enrolled in the Group VIII Medicaid expansion population rather than on a waiver. The caregiver exemptions may also provide additional flexibility for families and caregivers who support eligible Medicaid recipients.

County boards should be aware that the tool creates a direct pathway for people receiving HCBS, their representatives, and advocates to submit questions or concerns about waiver services to ODM. As a result, county boards may see an increase in inquiries or requests for information related to concerns submitted through the system. Maintaining timely communication, thorough documentation, and strong coordination with providers and state partners will be important as ODM implements the new process.

DD System Reform and Sustainability

There have been many meetings taking place with the Ohio Dept. of Developmental Disabilities and OACB over the past 2 months regarding system reforms. So far it appears the current factors driving proposed statewide reform options are:

- **State wideness:** The need for consistency and state wideness with the Medicaid waivers program.
- **Compliance:** The need for statewide assurances and efficiency in compliance and monitoring of Medicaid programs, services and supports.
- **Funding:** The need for statewide stable funding of waivers for those who are eligible for a waiver. The need to address economies of scale as part of the reform system.

The Ohio Department of Medicaid is working side by side with the Ohio Department of Developmental Disabilities regarding Waiver/Medicaid services and supports. From a Federal perspective Ohio's county board system is unique in comparison with other states. County Boards provide locally funded services and support that meet the needs of those individuals who are not on a waiver or eligible for a waiver. In the next two years with a new Governor and administration

we will be working to continue local services/supports and family relationships while partnering with the Ohio Dept. of Developmental Disabilities regarding Medicaid programs and supports.

Olmstead & DOJ Opinions

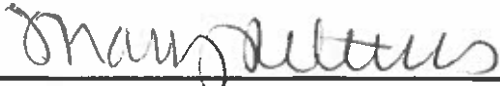
See attached information (handout).

XI. EXECUTIVE SESSION

There was no Executive Session.

XII. ADJOURNMENT

Mr. Mark Harrington made a motion to adjourn the Board meeting at 6:50 p.m. Mrs. Mary Peters seconded the motion. With all members in favor, the motion passed and the August Board meeting was adjourned.



Recording Secretary

9/17/2026

Date